

UNIVERSITY CURRICULUM COMMITTEE
2019-20 Meeting #3, September 23, 2019

Present: Lori Baker-Eveleth, Manoj Shrestha, Mark Adams, Jim Conners, Aleksandra Hollingshead, Jean-Marc Gauthier, Mark Nielsen, Diane Prorak, Steven Shook, Sanjay Sisodiya, Francesca Sammarruca, Lindsey Brown, Dean Pantajja,

Absent: Julie Beeston, Cher Hendricks, Jesse Smith, Hannah Spear, Stephen Fox

Also here: Dwaine Hubbard, Amy Kingston, Mark Warner, Spencer Sweat, Norm Ruhoff, Brenda Schroeder, Tadd Wheeler, Bob Tripepi, Sandra Evenson, Hyde Becker

The September 16, 2019 minutes were approved.

Unfinished Business

UCC-20-001 Department of Aerospace Studies

Spencer Sweat was present to speak to the course changes for AERO courses. AERO 201 and 202 had been tabled at a prior meeting due to the appearance of changing title of the courses but not the content. Spencer Sweat explained that a lot of the content is not changing per home center that outlines the curriculum, and although there is a change to the course title for these courses, the syllabi from last year to this year are the same. Spencer Sweat only had one handout available, but Rebecca Frost will attach those handouts to the minutes. These name changes help to highlight the difference between officer rather than NCO courses.

Lori Baker-Eveleth asked if the course structure comes from home center, the AFROTC.

Spencer Sweat answered that yes, changes are mandated by the Air Force ROTC group.

Lori Baker-Eveleth noted that a mapping piece was indicated but there were no pre-requisites included on any of the courses.

Spencer Sweat explained that AERO100 and AERO 200 have no prerequisites and were open to the larger campus community.

Manoj Shrestha asked if the courses are sequential.

Spencer Sweat indicated that AERO 101 and 201 and 102 and 202 can be taken concurrently.

Students often take different tracks, sometimes they are not sure what they want to do so it offer these options for students not on a traditional 4-year plan.

Aleksandra Hollingshead asked if the courses had pre-requisites.

Spencer Sweat replied that yes, they should be pre-requisites. You need to take the fall sequence before the spring sequence, but sometimes you can double-up in the fall.

Lori Baker-Eveleth summarized the discussion of prerequisites and sequencing. AERO 101 has no prerequisites. AERO 102 has no pre-requisites. AERO 201 needs AERO 101 as a pre- or co-requisite, and AERO 202 requires 102 as a pre- or co-requisite. For AERO 311 a student must have completed the AERO 101/102/201/202 sequence. AERO 312 requires AERO 311 as a pre-requisite. The same type of pre-requisite requirements would hold true for the 400 level courses also proposed.

Spencer Sweat explained that students don't take these higher level courses concurrently.

Students need to have been in the program for a minimum of two years. While the 100 and 200 level courses do not require that a student be in the ROTC program to take them, any course at a 300 level or above requires that the student be in the ROTC program. Students need to be under contract to take the higher level ROTC courses.

It was recommended that adding the statement "*Must be pursuing a commission in the Military to take these courses,*" be added to the pre-requisite statement.

It was suggested that the courses could require that a student have an Aerospace minor.

Dwaine Hubbard asked if all cadets were pursuing an aerospace minor.

Spencer Sweat replied that not all students are pursuing the minor, but they automatically get it upon graduation. A cadet with prior service may not have to complete all the curriculum and might not have this sort of minor declared.

Dwaine Hubbard asked how a non-cadet who attempted to take these course would be handled. Spencer Sweat replied that he has never had to deal with this and assumed the system may already take care of this issue.

Lori Baker-Eveleth brought up the second issue with the courses, which was a discussion on the term leadership.

Sanjay Sisodya explained the history behind the problem with using the term "Leadership" as a prefix or within titles tends to be seen as too broad. Departments have had to make the term specific to their domain and area of expertise.

The UCC would request that the Aerospace Studies department more narrowly define this term in their course titles.

Spencer Sweat indicated that the instructor guide would allow adding a prefix to each title.

Sanjay Sisodiya suggested that we could add Air Force to the leadership portion of each title.

Spencer Sweat agreed that USAF could be used as well as an easier reference.

Lori Baker-Eveleth asked if the department would allow the UCC/Catalog to add that component to all titles where Leadership is referenced.

Spencer Sweat asked that it please be added to all of the courses if it needs to be added.

Lori Baker-Eveleth noted that AERO 101 and 102 had been approved previously and would need to be moved to be added back to the table.

Aleksandra Hollingshead motioned to put the previously passed courses back for discussion, Mark Nielsen seconded.

Unanimous approval to add these back to the agenda to allow for the same terminology on all of these courses and allow clean labeling across all components.

With regard to the descriptions of the courses it was asked that if AERO 201 is a pre-requisite, then AERO 202 is a continuation. Should this be indicated in the title?

Another suggestion was to add in language that this is a continuation of coursework from AERO 201, and would need to be the same with 312 and 412 to indicate that this is a continuation of the fall term.

Spencer Sweat indicated that such language is already in the syllabus and there would be no issues with adding it to the course language to better differentiate between the course sequences.

Lori Baker-Eveleth asked if there was any additional discussion. Hearing non, she recommend that we vote on these as a group – addressing that we made modification to the titles, co- and pre-requisites and adding language referring to "continuation of" to the course descriptions. The courses were unanimously approved.

Lori Baker-Eveleth will provide the documentation for the courses to Rebecca Frost. She will use this to help to make these changes.

UCC-20-004 Department of Organizational Sciences

Mark Warner spoke to the changes in Organizational sciences. The items in the agenda were to add, change, and drop courses. These items passed in the CLASS curriculum committee last year but came to the curriculum committee late and were pushed forward to this year. The changes are an attempt to streamline the organization of the major to eliminate specializations. The issues has been made more complex as Organizational Sciences was previously under the department of Psychology and Communication until July 1. As of July 1 was moved into the CLASS Dean's office. To get away from specialization areas, the major is adding a methods course.

Lori Baker-Eveleth asked if the course would be online, as the degree was offered as an online degree.

Lindsey Brown asked why the course was adding a math/stat prep statement rather than "by permission."

Mark could offer no insight into why this was added but that including "with permission" rather than the math/stat requirement would be acceptable as this will bring it more in line with other courses.

Lori Baker-Eveleth asked for any discussion on the remaining course items.

Hearing no discussion Manoj Shrestha moved to approve, Diane Prorak seconded.

The motion was approved with Sanjay Sisodiya and Mark Nielsen abstaining due to the concern with cross-listing so many courses.

Mark Warner indicated that he agreed with the problem of the proliferation of cross-listings and he is beginning to try to encourage departments to do away with cross-listings.

Lori Baker-Eveleth explained that there is currently no policy with regard to cross-listings which helps the problem to continue with no solution. She suggests that this could be a charge of the committee to draft a policy as one does not currently exist.

Moving on to curricular changes, Mark Warner explained that many are due to the creation of the communications degree, and they are potentially trying to parse these out so that it is not so heavily concentrated in communications.

Sanjay Sisodiya mentioned that with the CLDR prefix from last year, some may fit as elective choices, and that should be a conversation for later.

Mark Warner indicated that Rich is likely already having discussions to that effect.

Lori Baker-Eveleth agreed, but that it would depend as it is an online degree and those courses may not be offered in that format.

Hearing no further discussion, the curricular changes were approved unanimously.

Mark Warner offered a passing comment on cross-listing, indicating that it would be helpful if the committee could come up with language discouraging cross-listing. CLASS has been particularly adept at cross-listing everything, and some strong language discouraging this would be helpful/beneficial.

Lori Baker-Eveleth agreed that without a policy, this was difficult to prevent and a clear policy on this would be helpful. Good item to add to the agenda.

Francesca Sammarruca asked if the colleges/committee were against cross-listing in general.

Mark Warner indicated that in general this practice has become excessive and is difficult to maintain. Sometimes they are crossed over 4 departments but really it is the same course.

Francesca Sammarruca commented that cross-listing allows courses to serve a double purpose.

Mark Warner replied that within reason it does, but there should be a movement to eliminate the excessive cross-listing. Too much of it often leads to one person changing a requirement which then requires changes by multiple departments and multiple forms.

Manoj Shrestha asked about the history of why cross-listing had become so prevalent.

Steven Shook explained that it was tied student credit hours, as these would follow the students, but are now supposed to follow the faculty member eliminating the need for cross-listing.

Faculty want to make sure the hours are rolling up for student credit hour production and getting it on the right department.

The UCC will continue to address this issue in future meetings.

New Business

UCC-20-008 College of Agriculture & Life Sciences -- multiple Departments

Agricultural Economics

Norm Ruhoff was present to speak to the changes. These courses were previously introduced as special topics which led to them now being given courses designations. The courses are being used as a part of Agricultural Commodity Risk Management Minor. The courses are being changed as they were submitted and approved previously, but were overlooked in specifying max credits. These changes will

rectify this problem, as they are 1 hour seminars designed to be repeatable. This allows the department to give broad exposure to students over multiple years.

Lindsey Brown asked about the max enrollment language within the AGEC 497 course.

Lori Baker-Eveleth suggested that the committee vote on AGEC 468 and 469 and come back to AGEC 497.

Sanjay Sisodiya moved to approve the courses, Diane Prorak seconded. The course changes were approved unanimously.

The AGEC 497 course has problematic language with a reference to "Max enrollment 5" included in the course description. Does this refer to the maximum amount of credits a student can receive or number of participants? Credit max is the same as the previous two courses with a max of 6, and the course is already in the catalog with the max enrollment language. Will there be confusion for the students.

Aleksandra Hollingshead stated that if this course is for TA's and they want seniors, how would they take this for multiple credits.

Mark Nielsen pointed out that some people are seniors for multiple years.

Lori Baker-Eveleth asked for a motion to change AGEC 497 to add the max of 6 credits language.

Aleksandra Hollingshead moved to approve, Diane Prorak seconded. The change was unanimously approved.

Animal Veterinary Sciences

No representative was available to speak to the changes. AVS is simply making this a COOP course. No discussion. Manoj Shrestha moved to approve, Aleksandra Hollingshead seconded. The change was unanimously approved.

Entomology, Plant Pathology, and Nematology

Brenda Schroder was available to speak to the changes. All changes were to change microbiology prerequisites from BIOL 154/155 to the EPPN 154/155 courses as the Biology department is no longer teaching the courses and the EPPN courses are equivalent and meant to take their place for CALS students.

There was no discussion on the changes.

Aleksandra Hollingshead moved to approve, Jean-Marc Gautier seconded. The change was approved unanimously.

Family and Consumer Sciences

Sandra Evenson was available to speak to the changes to FCS 124, 476 and 477. The department is seeking to add FCS 124 as a beginning course as the FCS 224 course is currently teaching beginning and intermediate students not allowing for more advanced content. The FCS 124 course will address the issue of students entering the apparel program with no previous knowledge of sewing skills. Students can test out of FCS 124 if they are not at a beginning level. This course will offer a beginning course that has been missing. No changes to the description for FCS 224 should be needed.

Lindsey Brown noted that FCS 224 currently has no pre-requisite.

Sandra Evenson agreed that this will need to be added.

Steven Shook pointed out that this could be a deficiency course.

Sandra Evenson was not sure if we need to require this as a deficiency as the department didn't want to stop students from needing to do these courses.

Steve Shook noted that if you add it as a deficiency course there wouldn't be any need to change the curriculum, but doesn't know if this is the route that the department is intending as a deficiency wouldn't necessarily count towards degree.

Lori Baker-Eveleth noted that it would be similar to MATH 108 which wouldn't count towards a degree requirement.

Sandra Evenson noted that for the department this course was intended to count towards electives.

Lindsey Brown asked if we do this in other majors.

Mark Neilsen replied that their department gave up on zero credit deficiency courses because students wouldn't put in the effort.

Sanjay Sisodiya noted that FCS 224 could have a pre-requisite of FCS 124 or permission.

Sandra Evenson agreed that if student has proficient production skills they could skip this course.

Rebecca Frost informed Sandra Evenson that the department would need to submit a change form for FCS 224 to add the FCS 124 class as a pre-requisite.

Sandra Evenson spoke next to FCS 476, 477 and 478, indicating that the department wanted to allow student to take these courses more than once as the content changes.

Questions on what the (s) in the title means were raised by the committee.

Rebecca Frost explained that this was used to indicate a course could have subtitles on its sections that would then be recorded on the transcript as the specific content they studied.

Members of the committee appreciated this clarification.

Lindsey Brown asked if having nine credits max on a variable credit course but limiting to being only taken it three times was doable.

Rebecca Frost replied this can be done in Banner.

Sanjay Sisodiya asked that these courses be split for a vote.

Aleksandra Hollingshead moved to approve FCS 124, Steven Shook seconded. The course was approved unanimously.

Aleksandra Hollingshead moved to approve FCS 476, 477 and 478. Sanjay Sisodiya seconded. The courses were approved unanimously.

Hydee Becker was available to speak to the changes to FCS 270 and 275. The department was taking away the "majors only" requirement from FCS 270 to allow for more enrollment as there is interest outside of the major in the course. FCS 275 is actually a lab rather than a lecture and was being changed to reflect the content. In the past the course had a meal management portion that doesn't really fit with this module any longer. This course was also removing the "majors only" language to allow for enrollment outside of the major.

Lindsey Brown asked if taking out content allowed the course to still meet for 3 credits.

Hydee Becker responded that the content change did not affect the credit hours.

Aleksandra Hollingshead moved to approve, Sanjay Sisodiya seconded. The course changes were unanimously approved.

Plant Sciences

Bob Tripepi presented on the changes. Joint-listed PLSC 444/544 was being created. Forage crops are sometimes more important in Idaho than potatoes specifically with Dairy and our recent expansion into this field as a University. This course has been offered several times as a special topics and needs to be added to the catalog as a regular course.

The Crop Science and Crop Management majors are both being withdrawn from consideration by the committee. These forms are being redone and need to be re-submitted.

The Crop Science and Crop Management minors are both now offering more econ courses. ASM 412 was also added at two credits so need the minor totals needed to be updated. The Crop Science minor is also adding in the new forage courses.

Lori Baker-Eveleth asked about the sustainability of the new course because two instructors are indicated as to teaching this.

Bob Tripepi replied that it shouldn't be an issue even though one of the instructors will be retiring next year. The current plan is to rehire so this should be good even if they lose a faculty member. While one is a distance instructor, the other person teaching is on campus. There is likely to be a hiring at least one forage person, maybe even two.

Sanjay Sisodiya moved to approve PLSC 444/544, Steven Shook seconded. The course was approved unanimously.

Discussion on the minors was with regard to the fact that they were both adding new course and adding a choice option.

Steven Shook pointed out that in the select two of the following all of the courses listed there were also in the electives.

Bob Tripepi replied that they could only be used to satisfy one of the requirements, not share between the two. This allows the student to take these courses if they didn't do it to satisfy the "select two" requirement above.

Sanjay Sisodiya agreed that he understood the issue because their students would often assume that the courses would count for more than one requirement within the major. They have used language in their majors to make it specific to students, because you will get questions from the students.

Mark Nielsen agreed that advisors and students do struggle with this. He suggested that an edit be made to the language that *"In addition to the above, select 5-6 credits of the following:"* be added to both of the minors elective areas.

Bob Tripepi agreed to the addition.

Sanjay moved to approve the minors with the change to the language, Aleksandra Hollingshead seconded. The minors with the amendment were approved unanimously.

Soil and Water Systems

Tad Wheeler as a senior instructor in the department presented on the changes. The ASM 107 classes are largely lab based and all work is done in the lab. This class serves two different majors and has rigorous requirements. This course and the ASM 210 course have stayed at two credits for a long period of time due to concerns of overloading the ASM programs. A change in the credits reflects the instructor and student work that goes into these courses. The ASM 200 course has always been taught as a one credit and that is just being standardized.

Lori Baker-Eveleth asked about the "lec" language in the ASM 107 course.

Rebecca Frost explained that these types of abbreviations had a long history of use in the catalog likely due to past printing concerns. It is consistent with other courses but her office will look at the possibility of codifying the language in the future since printing the catalog is no longer of much concern.

Aleksandra Hollingshead moved to approve, Sanjay Sisodiya seconded. The course changes were approved unanimously.

UCC-20-009 College of Science, UCGE -- CORS proposal (informational)

Mark Nielsen presented on the item, which is primarily information in nature as it was passed at the UCGE. Jim Bull, the first member of the National Academy of Sciences to be on faculty, had one wish which was to offer a non-majors science course. He has taught this course at Texas for a long time. Lori Baker-Eveleth asked if he leaves will there be any issues with continuing to teach this course. Mark indicated that it would be likely the course would not continue but was not sure if this was a factor.

Rebecca Frost replied that this should not be an issue given the nature of CORS courses and that they were very often create around faculty which was the reason for the generic numbering system for these courses.

No further discussion.

Discussion

Lori Baker-Eveleth announced that she would be gone next week. Sanjay Sisodiya had volunteered to chair on Monday.

Hearing no additional questions, Chairperson Lori Baker-Eveleth closed the meeting at 4:47pm. UCC will reconvene Monday, September 30.

Rebecca Frost
Acting UCC Secretary

Supporting documents with regard to UCC-20-001 AERO items passed at the previous meeting have been included to follow the minutes.