

UNIVERSITY CURRICULUM COMMITTEE

2019-20 Meeting #21, April 6, 2020

Members (those present in bold):

Lori Baker-Eveleth, Chair*
Mark Adams*
Bert Baumgaertner*
Julie Beeston*
Lindsey Brown
 Stone Carranza*

Jim Connors*
 Stephen Fox*
Jean-Marc Gauthier*
 Anna Hanigan*
Cher Hendricks
Aleksandra Hollingshead*

Mark Nielsen*
Dean Panttaja
Diane Prorak*
Francesca Sammaruca
Steven Shook*
Sanjay Sisodiya*

* indicates voting member

Guests Present: Hydee Becker, Rebecca Frost, Dwaine Hubbard, Jerry McMurtry, David Paul, Matt Smitley, Mark Warner

Lori Baker-Eveleth called the meeting to order at 3:32 pm.

The March 30, 2020 minutes were approved.

Announcements and Communications – There were no announcements or communications.

Unfinished Business

UCC Agenda Number: UCC-20-064

Item under consideration: Adding PEP 495 to List of Approved Senior Experiences

Speakers: David Paul, Matt Smitley

Discussion: Matt Smitley explained that the students are in an internship/externship in the field with an assigned supervisor. The field work is also supervised by Dr. Emma Grindley, who has been teaching this course for many years and coordinates with the site supervisors. She ensures that the course meets the requirements for a Senior Experience. This course differs from PEP 498. It is a 9-credit course that is not part of the pre-Athletic Training program. AT 521 is similar in nature. Lori Baker-Eveleth asked whether this course is used both as the undergraduate capstone and in the graduate-level program. Matt Smitley replied that this does not count towards the graduate-level work. However, the first year of the AT program back-counts towards the senior year of their undergraduate program. Sanjay Sisodiya asked what process is in place to ensure the class consistently meets the Senior Experience criteria from year-to-year? Matt Smitley responded that it has been taught by the same instructor for years, which lends consistency. Dave Paul says this is not an experience where students are just out in the field the entire time. Dr. Grindley is in regular contact with them and the class is offered via BbLearn. There are assignments that are turned in, etc. Matt Smitley mentioned that most of the students are in the iTraining center, so their site supervisor is often a UI faculty member. This resolved Sanjay Sisodiya's concerns. Bert Baumgaertner asked whether PEP 498 still needs to be on the list. Dave mentioned that 498 is the capstone for several other Movement Science programs, but not for pre-Athletic Training.

Motion: Sanjay Sisodiya

Second: Steven Shook

Outcome: Unanimously approved

UCC Agenda Number: UCC-20-014 v.?

Item under consideration: Honors Policy

Speaker: Lindsey Brown, Amy Kingston

Discussion: No vote needed. The committee was updated on a few formatting changes that do not impact the substance of the policy as passed last week.

UCC Agenda Number: UCC-20-054 v.2

Item under consideration: Repeat Policy

Motion: Bert Baumgaertner

Second: Jim Connors

Outcome: Unanimously approved

UCC Agenda Number: UCC-20-069

Items under consideration: COGS Continuous Registration and Graduate Finishing Status Policies

Motion to Remove COGS Items from Table: Jim Connors

Second: Aleksandra Hollingshead

Outcome: Unanimously approved

Speaker: Jerry McMurtry

Discussion: Jim Connors is concerned for teachers who are working full-time and do not take classes every semester. They often take their courses during the Summer due to the demands of their full-time jobs. He thinks those teachers will dislike having to be enrolled every semester. Jerry McMurtry explained the reason for this policy. COGS used to allow students to stay active for two years without enrollment. That meant they had a lot of students “on the books” who were no longer actively pursuing a graduate degree. Graduate Council discussed in-service teachers. They could apply for a leave of absence as needed. Jim Connors asked clarifying questions about GRAD 900. It maintains enrollment but does not maintain credit. It is charged at 25% of in-state tuition fees. Bert Baumgaertner asked about a teacher who does a leave of absence, then takes a course again a year later. Could they apply for another leave of absence the following year? Jerry McMurtry answered yes, in theory they could. However, if they are only taking courses once a year, they will past through the 8-year limit on active credits quickly. The College’s goal is to move students through their program quickly. Jim Connors thinks teachers will hate the idea of being charged 25% of a credit for doing nothing and gaining no credit. Lori Baker-Eveleth asked if there are any graduate programs in which courses are offered only in the summer. Jerry McMurtry is not aware of any. Julie Beeston asked how hard it is to apply for the leave of absence. Can that be an easy rubber-stamp for teachers or others in this circumstance? Jerry McMurtry said yes, the bar will be low. He also mentioned that petitions are available if exceptional circumstances arise. Lori Baker-Eveleth asked who manages the leave of absence requests. It is run through the COGS office. Bert Baumgaertner asked if the number of potential petitions for leave of absence would overwhelm the COGS office. Jerry McMurtry said no, he does not expect too many of those. If it does become an issue, they can revisit the policy. Lori Baker-Eveleth asked about how this will apply to students who have already started their program. Jerry McMurtry replied that there was

no discussion about grandfathering students, but they would probably grandfather in students who have been enrolled in the last two years. Jerry McMurtry mentioned some changes. Instead of GRAD 900, they will use the department's prefix and it will be course number 710. That will allow departments to track their students more effectively.

Motion: Jim Connors

Second: Bert Baumgaertner

Outcome: Unanimously approved

UCC Agenda Number: UCC-20-069

Item under consideration: COGS Graduate Finishing Status

Speaker: Jerry McMurtry

Discussion: This is a status that students can drop to once their program requirements are finished and they are completing their final work before graduation. It would allow those students to continue with SHIP for health insurance and would only cost 25% of normal in-state tuition. The intention is that the department could use that money to recruit new students. One update: rather than GRAD 999, they will use the department's prefix and it will be course number 712. Lori Baker-Eveleth asked whether this is consistent with peer institutions. Jerry McMurtry said it is. Schools call it different things but many of them have this kind of course.

Motion: Jim Connors

Second: Aleksandra Hollingshead

Outcome: Unanimously approved

UCC Agenda Number: UCC-20-069

Item under consideration: COGS Provisional Admission Policy

Speaker: Jerry McMurtry

Discussion: The catalog did not contain guidance for students who cannot be admitted under regular guidelines. This provides the criteria for provisional admission. Jerry McMurtry mentioned that this is Master's level only. Lori Baker-Eveleth suggested adding it to the section title: "Provisional Admission (Master's Only)." Then Jerry McMurtry clarified that it also includes Specialist students, who also fall under the Master's category. He would like the header to read, "Provisional Admission (Master's and Specialist Only)." In that case, the parenthetical in the second paragraph should be deleted as it becomes redundant.

Friendly Amendment: Add "(Master's and Specialist Only)" to the header and delete "(on the Master's level only)" from the second paragraph

Motion: Bert Baumgaertner

Second: Jim Connors

Outcome: Unanimously approved

UCC Agenda Number: UCC-20-069

Item under consideration: COGS Probation, Disqualification, and Reinstatement Policy

Speaker: Jerry McMurtry

Discussion: The red-lined paragraph described a situation that the College could not actually do. The sentence they are adding in describes a plan that will work moving forward. Jerry McMurtry explained

that this policy would only apply to students who have been academically disqualified. He thinks there are 6-8 students each semester that fall into this category.

Motion: Steven Shook

Second: Jim Connors

Outcome: Unanimously approved

UCC Agenda Number: UCC-20-071

Items under consideration: FCS 509

Speaker: Hydee Becker

Discussion: Hydee Becker explained that UI currently has an accredited undergraduate program in Dietetics, but in 2024 the accreditation council is requiring a Master's degree in order to sit for the exam to become a registered dietitian. The department hopes to start offering a Master's in Dietetics in Fall 2021. This would be a non-thesis option that would qualify students to sit for the exam. It would be a two-year program with 18 seats. Undergraduate students in Dietetics could apply their junior year, begin this program their senior year, and then do one year after graduation. For those who were not in the undergraduate program, they would attend for two years. The first would be a bridging year and the second would be their graduate courses. They have increased the rigor of some of their existing undergraduate courses to create these graduate-level courses. They will phase out the undergraduate courses once they are no longer needed. Bert Baumgaertner asked about the timeline for that and when the committee can expect paperwork to drop those courses. Hydee Becker explained that the last group of students are moving through the existing program now. The courses could be discontinued in 2022. Lindsey Brown asked about FCS 509. Why is this needed when there is already a standard course number called Professional Development on the books – FCS 505. Jim Connors had the same concern. In his program, students who take 505 cannot count that course to a Master's program. Hydee Becker mentioned the name may be the source of the confusion. This class was originally called Professional Skills in Dietetics (FCS 301) – it was a catch-all for things that did not fit in the other courses. She asked about what a 505 class typically entails. After it was described to her, she agreed that this is not a Professional Development class, in that sense. Hydee Becker suggested going back to Professional Skills in Dietetics, but she wonders about confusion with having the same title as FCS 309. The committee agreed on "Nutrition and Dietetics Professional Skills."

Friendly Amendment: Title is "Nutrition and Dietetics Professional Skills."

Motion: Jim Connors

Second: Bert Baumgaertner

Outcome: Unanimously approved

UCC Agenda Number: UCC-20-071

Items under consideration: FCS 565, FCS 566, FCS 573, FCS 587, and FCS 588

Speaker: Steven Shook

Discussion: Steven Shook raised questions about the number of credit hours for FCS 566 and FCS 588. Hydee Becker was under the impression that 45 hours of internship equal one credit hour. There was discussion about the catalog requirements and Hydee Becker shared the exact amount of internship hours students are expected to log, as well as assignments that they submit. Jim Connors compared it to his students who are doing student teaching. With that comparison, he thinks her credit hour calculations are accurate. Bert Baumgaertner asked if there was a concern about students going above

the overload credit limit. Hydee Becker does not think so. They would do 566 and 588 in the same semester, which totals 14 credit hours.

Motion: Bert Baumgaertner

Second: Jim Connors

Outcome: Unanimously approved

UCC Agenda Number: UCC-20-071

Items under consideration: M.S. in Dietetics

Speaker: Hydee Becker

Discussion: Bert Baumgaertner referred back to the discussion from the MLA. Do the undergraduate courses required here count towards the graduate degree? If so, is this an organization that we can recommend to the LARC program? From Hydee Becker's standpoint, the 300-level and 400-level courses do not apply to a Master's degree, but they are included in the "program" for accreditation purposes. Bert Baumgaertner thinks this is a good model for the LARC program. Jim Connors mentioned that the title of FCS 509 needs to change based on their earlier amendment to that course. Lindsey Brown asked about whether this needs to be an M.S.D. or it can be an M.S. in Dietetics? Hydee Becker thinks that will work.

Friendly Amendment: Make it an M.S. in Dietetics and change the title of FCS 509

Motion: Jim Connors

Second: Aleksandra Hollingshead

Outcome: Unanimously approved

UCC Agenda Number: UCC-20-070 v.2

Items under consideration: Applying to the Admissions Committee and Vandal Gateway Program

Speaker: Mark Warner

Discussion: Mark Warner was present to answer questions and speak on behalf of the program. A member reminded the committee of the prior decision to separate the vote on this into two separate items – the general admissions committee piece and the specific Vandal Gateway piece. A member asked why one part of the policy requires a written statement and interview while another part mentions a written statement and video document. Another member with insight into the program explained that there may be students with language barriers or other issues that make them more comfortable and more able to present themselves successfully in a recorded video as opposed to a live interview or written statement. The questioner agrees that writing can be more difficult than speaking for non-native English speakers. But for a natural language speaker, that is also true. The concern is that allowing a video submission lowers the bar for admissions even further. Mark Warner thinks adding an interview or other supplemental documentation adds more work to the admissions process and he wonders if this can be supported. This program is largely falling on CLASS and he would not look forward to doing 100 interviews each semester. A member replied that the number of Admissions Committee members is also being increased. They also pointed out that the three signed letters of recommendation are no longer required, which will decrease the workload. A member asked how the video submissions or interviews will be documented and maintained. Another member thinks it is possible to record and archive the videos. Several members mentioned that again, this creates more work. A member asked why the three letters of recommendation are being eliminated. They believe those letters serve as a signal of interest and commitment from the student. They think there is merit in

seeing the letters, or at least in requiring them. Another member argued that those letters are often written by parents and thus are biased. In response, a member pointed out that many of these students are homeschooled, which explains why those letters from parents are relevant and valid. They can describe the homeschooling structure that was used to prepare the student. Mark Warner shared his opinion: there have been many problems and issues with the handling of this to date, but at this point the ball is rolling down the hill and largely falling in the lap of CLASS. He hopes we can get something in place to make this successful and to support these students. He is also concerned about enrollment for next year and thinks UI needs every student we can get. A member boiled the issue down to this: Do you believe that such a program, if properly managed, can be a good one and can make a difference? They also said the academics portion is now in the hands of the Provost and the faculty, as it should be. Not all the details are available yet. A member asked about the financial break-even data. They would like that information before next week's vote. They also pointed out that this pool of students might need more financial support than others. Will they need additional scholarship support, and if so, how will that affect the break-even data? Another member raised the concern that all the support this program includes happens in the first year. However, these students will be here for 4-5 years. That leaves the burden on colleges to provide special support to these students. He knows his college does not have the resources to do that. Are we setting these students up to drop out after a couple of years? Students with lower GPAs already have a higher drop-out rate. On the flip side, if we provide additional support to retain these students, what are we taking away from our other students to make that happen? Mark Warner said the original budget was created by Dean Kahler in SEM and is not realistic. Mark Warner has worked up a budget that is still circulating. At this point, he expects 40-50 students. In response to the member's concern, he thinks most of these students will remain in CLASS. Many CLASS students already require extra support, so the college is familiar with this problem. The questioner reiterated that everything is a trade-off and money spent to support these students takes away resources from other students. A member pointed out that ideally, the revenue generated will eventually outweigh the cost of the program. Mark Warner would be glad to continue this conversation – or any others about Vandal Gateway – offline. He is moving forward with the assumption that most of these students will remain in CLASS, for better or for worse, many in the Bachelor of General Studies. He noted that any new academic program is required to do the financial analysis, but he thinks the financial analysis for this program is incredibly sparse. However, at this point it is moving forward so we need to make it work.

Additional Questions or Discussion

- Lori Baker-Eveleth suggested people send questions or comments about Vandal Gateway to Amy Kingston to be sent out ahead of time for people to consider before next week's meeting.
- Amy Kingston will have the minutes sent out by end of day tomorrow.
- The vote on UCC-20-070 v.2 must happen next week for this to move forward.

Chairperson Lori Baker-Eveleth closed the meeting at 5:08 pm. UCC will reconvene via Zoom on Monday, April 13, 2019.

Amy Kingston
UCC Secretary