

UNIVERSITY CURRICULUM COMMITTEE

Monday, October 4, 2021 – 3:30 pm

Meeting #3, Conducted via Zoom.

Members (those present in bold; * indicates voting member):

Jim Connors, Chair*

Mark Adams*

Lindsey Brown

Megan Dobson*

Hanwen Dong*

Kalynn Hanley*

Aleksandra Hollingshead*

Stacy Isenbarger*

Florian Justwan*

Emad Kassem*

Renee Love*

Ada Marquez Acevedo*

Dean Panttaja

Francesca Sammarruca

Steven Shook*

Sanjay Sisodiya*

Erin James*

Emilija Jovanovska*

Guests Present: Rebecca Frost, Steve Stubbs, Jeff Senkevich, Leonard Garrison, Trevor White, Shenghan Xu, Vanessa Sielert, Kalynn Hanley, Lisette Waits

I. Chairperson Jim Connors called the meeting to order at 3:30 pm.

II. Announcements and Communications

1. New UCC member joining - Emilija Jovanovska (yo-von-os-ka), graduate school representative. Welcome!
2. Communication with faculty senate – they are looking at forgoing standardized testing in the U of I admissions process and want to know how best to proceed. Jim Connors recommended a senate sub-committee comprised of members from faculty senate, Admissions committee, and UCC. If that does move forward, UCC will need members who can participate on the committee. Lindsey Brown volunteered to be on said committee.

III. The minutes from September 27th, 2021 were approved as disseminated.

IV. Old Business

UCC Agenda number: UCC-22-008

Items under consideration: Music, ensemble requirement for all music majors

Speaker: Leonard Garrison

Discussion: Language of the request was being worked on with Lindsey Brown after some questions on it from the last UCC meeting. Revised language was read aloud.

Outcome: Approved, vote: 9-0

V. New Business

UCC Agenda number: UCC-22-009

Items under consideration: Music Course Fees

Speaker: Leonard Garrison

Discussion: Proposed to alter course fees over the summer versus other terms. School of music is losing money in the current course fee structure. New fees will flatten out revenue for these studio 1:1 classes. 3 classes are half hour lessons at a lesser amount (\$375 – MUSA 114/314/514), and the rest are full hour (\$750 – MUSA 115/124/134).

There was also a debate about whether or not the UCC committee is the proper place to make decisions about course fees because there is already a U of I committee dedicated to this subject (University Course Fee Committee - UCFC). UCC has not approved of course fees in the past. Lindsey Brown mentioned that they are now being asked of UCC as part a transition in the process going from a paper based one to a digital one and take advantage of the established UCC approval process, but are still going to the UCFC as well. This issue was not resolved at that time.

Further conversation then changed to whether or not the info about course fees should be brought to the UCC committee, but without needing a vote. Question was raised if this process was a good use of UCC time since UCFC already votes on this subject. Lindsey let the committee know that this particular time this set of course fees was specifically asked to go through this UCC process as part of an idea to streamline the whole process and that the process can be adjusted. It is a new possible process path for these kinds of items and changes to the proposed setup are expected. Steven Shook mentioned that existing state board policies make it tricky when we have paid faculty doing tutoring. Lindsey circled back to the notion that the fee agenda items could be brought to UCC as optional or informational items if the committee so desired, without a vote. Jim Connors mentioned the whole discussion should be moved to a future agenda item so that the committee can have some time to think about it.

Outcome: Approved (on the Music course fees proposal), vote: 8-0

UCC Agenda number: UCC-22-010

Items under consideration: Family & Consumer Sciences, course prefix changes

Speaker: Trevor White

Discussion: List of changes is in the revised agenda. Was presented on the screen to the committee. FCS has only had one subject code (FCS) for a long time, and this proposal is to add 4 new codes (ATD, ECDE, FN, and HDFS), bringing the total to 5. Idea is to help students find their courses with more ease. Department is also having issues with the limited amount of course numbers available when only using one prefix, which having more of would alleviate. Changes are mostly prefix changes along with a few number changes as outlined in the proposal. Jim Connors mentioned that CALS has thoroughly reviewed the proposed changes. Question was asked about the course name syntax of the added “(s)” on a few entries – which was explained as those are courses that have a sub-topic that can be changed to a different focus (a U of I catalog designation).

Outcome: Approved, vote: 9-0

UCC Agenda number: UCC-22-011, 1

Items under consideration: Business, MKTG designation change

Speaker: Sanjay Sisodiya

Discussion: These MKTG classes are being adjusted so that they are marked as being “available at a distance”. There are 10 identified MKTG classes affected by this, as outlined in the proposal. MKTG 428 had its language changed slightly due to some confusing text and added a learning objective. MKTG 495 (cross-listed with FSP 495) also added a learning objective and had some text revisions due to the addition of distance learning.

Outcome: Approved, vote: 9-0

UCC Agenda number: UCC-22-011, 2

Items under consideration: Business, MKTG course additions

Speaker: Sanjay Sisodiya

Discussion: MKTG 423 and 432 are being added.

MKTG 423 is Digital Marketing Strategy, which has been delivered for several semesters as a 404 class, is now being converted to a course. It is a popular topic as it covers social media marketing and digital tools. It is also part of a forthcoming certificate.

MKTG 432 is Advanced Sales, which will be a capstone class as part of a forthcoming certificate that centers on online programming. Taught by a faculty member with an extensive background in sales, and Sanjay has spoken with people in several colleges about the class since sales is a topic that goes beyond the Business college. Will cover advanced topics as they relate to team management and guidance in the sales environment.

Outcome: Approved, vote: 9-0

UCC Agenda number: UCC-22-011, 3

Items under consideration: Business, PGA course additions

Speaker: Sanjay Sisodiya

Discussion: PGA 105, 205, and 305 (Teaching and Coaching 1, 2, and 3) courses being added.

PGA general – U of I has an existing professional golf management class, however these additions will be PGA accredited. Courses have also gone through some revisions due to new criteria for evaluating the students and will now have more of a business emphasis (teaching, development, and player programming). With the new business emphasis and prefix, college wants to move these classes into the college of Business. The levels of the classes are due to the PGA accrediting. Classes are very hands-on and have considerable practicum.

Lindsey Brown denoted that the format of the course description does not work well when done with bullets and asked that the text be revised to exclude them. Steven Shook asked about existing classes RSTM 105/205/305 (Teaching Golf 1) and how they relate to this proposal. Sanjay clarified that all 3 are no longer being taught as RSTM courses and are having the prefixes changed and moved over to the college of Business. While the new PGA courses are replacing the RSTM ones, they also went through revisions as well, so course descriptions were radically altered. Steven asked why the proposal did not include the dropping of the RSTM courses, and Sanjay clarified he believed that was the responsibility of the college that houses those courses currently to do.

AMENDMENT: Bullets to be removed from the course description formatting.

Lindsey inquired if the new courses are 50% or more of new material or are being considered equivalent. Sanjay clarified that they are being considered equivalent so that existing students do not have to retake the RSTM courses as PGA ones. The program has requirements as to course levels, but also the general body of knowledge that participants must have. Lindsey clarified that if current students can retake a RSTM course as a now PGA course, then this proposal would not be a course addition, but a course change. Sanjay clarified that these are in fact being considered new courses not a change. Lindsey followed that up by denoting that repeats of RSTM will not be possible then.

A proposal to remove the RSTM courses should come in a future UCC meeting (by the college that is dropping them).

Sanjay denoted that the new course titles are “Teaching and Coaching 1” and then 2 and 3. The RSTM courses were “Teaching Golf 1” and then 2 and 3. Sanjay talked with the college and if UCC feels it is warranted, “Golf” can be added to the current course names. It is advised in case someone looking for instruction on a sport other than golf may not find the new courses satisfactory outside of the one sport.

AMENDMENT: Add “Golf” text to the beginning of each PGA course title (i.e. Golf Teaching and Coaching 1...2,3) for 105/205/305.

Outcome: Approved (with included amendments), vote: 10-0

UCC Agenda number: UCC-22-011, 4

Items under consideration: Business, OM course changes

Speaker: Sanjay Sisodiya

Discussion: OM 370/378/439/470 courses being changed. All are currently being offered at a distance already, but the course text did not reflect that. This proposal is to change that text so that it is now reflected as such.

Outcome: Approved, vote: 10-0

UCC Agenda number: UCC-22-011, 5

Items under consideration: Business, FIN course additions pt1

Speaker: Sanjay Sisodiya

Discussion: FIN **322/323/324**/325/471 are being added.

As part of the college's online program, a new certificate (Applied Finance Academic) is being requested to be added (UCC-22-011, 9). Certificate would include FIN 322/323/324/325. Courses are for those who want more finance instruction in some subfields or the broader business curriculum. Looking at insurance, commercial finance, real estate, and financial planning, all targeted at the 300 level.

Lindsey Brown mentioned that the "Personal Financial Planning" course is listed as an upper division course, while nationally it tends to be a 100-200 level course. Sanjay clarified that the classes were purposely geared towards the 300 level due to credit hours needed in upper division courses. Courses were adjusted to reflect the fact they are at 300 level. Lindsey mentioned that transferability may be an issue and may warrant further conversation.

Erin James inquired about the differing credit levels and why only one was repeatable up to 8 credits. Sanjay clarified that only FIN 471 had the 8 credit option, which is a seminars course and separate (see UCC-22-011, 7). The other's credits were setup with what the norm is in the industry for each. They also did not want their certificates to go over the credit hours.

Jim Connors brought up that FIN 325 looks exactly like FCS 346 (Personal and Family Financial Management). Sanjay clarified that FIN 325 is 1 credit, and Steven Stubbs interjected that FCS 346 is 4 credits. The overlap issue was not addressed at this time.

Decided to break proposal up into 3 parts. First vote is only on FIN 322/323/324 additions.

Outcome: Approved (FIN 322/323/324), vote: 9-0

UCC Agenda number: UCC-22-011, 6

Items under consideration: Business, FIN course additions pt2

Speaker: Sanjay Sisodiya

Discussion: FIN 322/323/324/**325**/471 are being added.

In relation to the overlap issues denoted previously with FIN 325 and FCS 346 (UCC-22-011, 5), it was proposed to postpone voting on FIN 325 while the overlap issue is looked into. Jim Connors denoted that by delaying this part of the proposal, that Business agenda proposal to add a certificate (UCC-22-011, 9) would also need to be postponed until the issue was resolved.

Outcome: Postponed (FIN 325), no objections.

UCC Agenda number: UCC-22-011, 7

Items under consideration: Business, FIN course additions pt3

Speaker: Sanjay Sisodiya

Discussion: FIN 322/323/324/325/**471** are being added.

FIN 471 Risk Management Symposium, this is a seminar series to highlight domain experts (i.e. Crypto, Commercial Lending). Repeatable because speakers do rotate, so students can hear more than one topic.

Outcome: Approved (FIN 471), vote: 9-0

UCC Agenda number: UCC-22-011, 8

Items under consideration: Business, Finance B.S. Degree edits

Speaker: Sanjay Sisodiya

Discussion: Jim Connors mentioned that the degree list still contains RSTM classes, an issue outlined in UCC-22-011, 3 and inquired if we could vote on this topic given that. Sanjay clarified that 6 different programs have golf management as part of their offerings, and as the new courses that are added (UCC-22-011, 3), then each program needs to be adjusted in tandem. The college has not been able to get to those changes yet, so this proposal is to just add the course substitutions outlined in the proposal. It was decided that we can move to a vote. Sanjay further clarified that some of the changes are due to the removal of Math 160 two years ago, which left a void in credit hours that students can now replace with other finance classes instead of Math or free electives. Changing credit hours from 6 to 9.

Outcome: Approved, vote: 9-0

UCC Agenda number: UCC-22-011, 9

Items under consideration: Business, adding a certificate program

Speaker: Sanjay Sisodiya

Discussion: Proposal to add a certificate “Applied Finance Academic”, however due to issues in UCC-22-011, 6, this proposal will need to be postponed as well.

Outcome: Postponed, no objections.

UCC Agenda number: UCC-22-012, 1

Items under consideration: Fish & Wildlife Sciences, course edits

Speaker: Lisette Waits

Discussion: Making edits to the 9 courses as identified in the agenda.

WLF 416 will be changing the course title and offering this course which has not been available for some time. Allows graduate students to register for credit for skills learned while working in the lab (independent project). This is cross listed with the grad course.

WLF440 course description updated, lab fee removed, denoted summer distance learning available, and added pre-requisite for WLF 220 (Principles of Ecology).

WLF 448 changing the pre-requisite from just Calculus to Calculus or Math 143 (or 160/170) due to some curriculum changes (which will be addressed in a future meeting).

WLF 550 course description updated. Was co-taught, but now will only have one instructor. Also available now as a distance ed. course and can be co-listed with WSU. Lindsey Brown denoted the language in the course info that stated it is taught in accelerated format in the 2nd half of the Fall semester and was concerned that this approach might hamper the college’s flexibility later. Lisette denoted that they were aware of the setup and was intentional. Course was moved from Spring to Fall. Steven Shook denoted that any time faculty were to depart, especially on sabbatical, could cause issues. Agreement was reached to remove the text by amendment. Course can still be taught that way (i.e. accelerated format), this amendment just removes the text from the course catalog.

AMENDMENT: remove the line “this course is taught in accelerated format in the 2nd half of Fall semester”.

WLF552 has a new instructor. Updated the course description, pre-requisites, and it can now be co-listed with WSU.

FISH 314 has pre-requisite changes to include WLF 220

FISH 415 updating the course description and adding pre-requisite changes to include WLF 220

FISH 430 course name and description were changed and adding pre-requisite changes to include WLF 220

WLF 314 adding pre-requisite changes to include WLF 220

Outcome: Approved (all 9 proposals), vote: 9-0

UCC Agenda number: UCC-22-012, 2

Items under consideration: Fish & Wildlife Sciences, course additions

Speaker: Lisette Waits

Discussion: FISH 560, WLF 412/413/414

All 4 courses were previously taught as 404/504 courses multiple times. Due to continuing interest by students and faculty, they are now being requested to be added.

FISH 560 is Advanced Fishery Techniques. Taught by a USFW service co-op member, so it is not any new work for tenure track faculty. Lindsey Brown mentioned that this course has a listed pre-requisite, however U of I is not able to enforce pre-requisites on grad courses and asked if they wanted to keep the language in the proposal as is or not. Could change to “recommended” instead. Lisette replied that they would keep it as is because they have other courses that do the same. Erin James denoted a missing period on the last sentence that should be fixed.

WLF 412/413/414 – Tracks and Signs 1...2,3. These are 1 credit courses. 412 is the entry class and becomes a pre-requisite for the other two. Courses are being taught over summer now but wanted for Fall also.

Outcome: Approved, vote: 9-0

UCC Agenda number: UCC-22-012, 3

Items under consideration: Fish & Wildlife Sciences, course inactivated

Speaker: Lisette Waits

Discussion: FISH 202

WLF 201 and FSH 202 were previously both 1 credit classes with one taught in fall and one in spring. WLF 201 was changed to a 2 credit course several years ago and FSH 202 is no longer taught. This proposal is to adjust the catalog to be in alignment with these previous changes.

Outcome: Approved by unanimous consent, no vote

UCC Agenda number: UCC-22-012, 4

Items under consideration: Fish & Wildlife Sciences, edits to FS Minor name

Speaker: Lisette Waits

Discussion: Changing name of minor to “Fisheries Science” to be in tandem with a forthcoming proposal to the FS major to be in the same name.

Outcome: Approved, vote: 9-0

UCC Agenda number: UCC-22-013

Items under consideration: Final Exam Schedules

Speaker: Lindsey Brown

Discussion: Link is same as in past but added updates for Academic year 2022-2023.

Outcome: Approved, vote: 7-0

VI. Additional Questions or Discussion

1. With some time left over, we revisited the topic of whether or not UCC should vote on course fees. Group reiterated the fact that an existing committee already handles this topic, and the redundancy should preclude it from inclusion with UCC votes. Lindsey Brown let the committee know that the workflow that resulted in the proposal showing up on the UCC roster will be adjusted, however there are some still in the pipeline. Efforts will be made to catch them going forward to keep them off the UCC docket.

VII. Chairperson Jim Connors closed the meeting at 4:36 pm. UCC will reconvene on Oct 11, 2021.

Jeff Senkevich

UCC Temporary Meeting Minute Scribe