

**UNIVERSITY CURRICULUM COMMITTEE**

Monday, March 7<sup>th</sup>, 2022 – 3:30 pm

Meeting #16, Conducted via Zoom.

**Members (those present in bold; \* indicates voting member):**

**Jim Connors, Chair\***

**Jerry Long \***

Lindsey Brown

**Kalynn Hanley\***

**Hanwen Dong\***

**Mark Nielson\***

Taylor Raney\*

**Stacy Isenbarger\***

Emad Kassem\*

Renee Love\*

Dean Panttaja

**Francesca Sammarruca**

**Steven Shook\***

**Sanjay Sisodiya\***

**Erin James\***

**Emilija Jovanovska\***

**Guests Present:** David Barnes, Rebecca Frost, Steven Stubbs, Patricia Colberg, Dwaine Hubbard, Linda Campos, John Shovic, Cari Fealy, Joules Beeston

I. Chairperson Jim Connors called the meeting to order at 3:30 pm.

II. The minutes from February 28<sup>th</sup>, 2021, were approved without objection as disseminated.

III. Announcements and Communications

NONE

IV. Old Business

**UCC Agenda number:** UCC-22-072.01 College of Engineering

**Items under consideration:** Department of Computer Science, course edit

**Speaker:** Patricia Colberg

**Discussion:** See agenda for details. Changing course prerequisites to make it more accessible for Cyber Security students

**Outcome:** **Approved, without objection**

**UCC Agenda number:** UCC-22-072.02 College of Engineering

**Items under consideration:** Department of Computer Science, course addition

**Speaker:** John Shovic

**Discussion:** See agenda for details. New course that will be a part of a future program. Jerry Long asked for clarification about the new program. John Shovic clarified that it is an emphasis that is currently in planning.

**Outcome:** **Approved, 9-0**

**UCC Agenda number:** UCC-22-072.03 College of Engineering

**Items under consideration:** Department of Computer Science, course addition

**Speaker:** John Shovic

**Discussion:** See agenda for details.

**Outcome:** **Approved, 10-0**

V. New Business

**UCC Agenda number:** UCC-22-073. Office of the Dean of Students

**Items under consideration:** Fees, Expenses, and Aid, catalog edits

**Speaker:** Cari Fealy, Linda Campos

**Discussion:** Language update within the Refund of Fees section of the course catalog to better represent the updated language surrounding withdrawals. Additional changes include clarification of language surrounding student appeals, removing late registration fees, and editorial changes. Linda Campos mentioned that there was additional language in this section of the catalog that could be removed and replaced with a referral to the FSH. Jerry Long asked what role the UCC plays in approving changes to the catalog language and if the approval process can be simplified. Steven Shook asked if changes made by the State Board need to come back through the UCC to be entered into the catalog. Linda Campos responded that the changes being made today were more procedural than the changes being made at the State Board. Sanjay Sisodiya added that all changes to the catalog that are more than editorial in nature should be seen by the faculty. Dwaine Hubbard responded that the UCC's role is to review curricular changes in the catalog.

**Outcome:** **Approved, 9-0**

**UCC Agenda number:** UCC-22-074.01 Office of the Registrar

**Items under consideration:** Law Course Numbering System, edit

**Speaker:** Dwaine Hubbard

**Discussion:** Proposal to move the Law courses to a four number system as of the 2023-24 catalog. This change would set the stage for all other courses to follow suit. Jerry Long asked if course numbers are ever reused and why. Dwaine Hubbard responded that a course number cant be reused in order to prevent potential issues with students returning in the future and being unable to take a new course under a previously used number. Erin James asked why this move is only for the Law courses and not campus wide. Dwaine Hubbard responded that this give the university the opportunity to try the new system with a more manageable number of courses before switching to the system university wide. He added that this change involves recreating and rescheduling every course. Sanjay Sisodiya added that this move is supported by other departments as well.

**Outcome:** **Approved, without objection**

**UCC Agenda number:** UCC-22-074.02 Office of the Registrar

**Items under consideration:** Dormant Course Policy, edit

**Speaker:** Dwaine Hubbard, Steven Stubbs

**Discussion:** Removal of dormant status to streamline process. Proposal for courses to go straight from active to inactive. Departments will still receive regular notifications prior to courses' change of status.

**Outcome:** **Approved, without objection**

**UCC Agenda number:** UCC-22-074.03 Office of the Registrar

**Items under consideration:** Rights Reserved to the University, edit

**Speaker:** Dwaine Hubbard

**Discussion:** Flexibility for teach out periods for discontinued programs. Proposal to allow teach out periods extending two years but not to exceed the effective catalog years. Sanjay Sisodiya asked about reasons why a program ends and if these reasons may affect the teach out period since a discontinuation may be due to budgetary reasons. Dwaine Hubbard responded that these issues will still have to be discussed with the provost's office. Stacy Isenbarger mentioned that this may be helpful from a student's perspective. Mark Nielsen added that he appreciated the flexibility that this proposal offers and mentioned an example when their college transferred an existing degree to a new degree. Steven Shook agreed that this proposal is helpful based off his experience.

**Outcome:** **Approved, without objection**

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VI. Additional Questions or Discussion

ANNOUNCEMENT- This will be the last planned UCC meeting. If another meeting is needed, a notice will be given a week prior.

VII. Chairperson Jim Connors closed the meeting at 4:05 pm. UCC will reconvene on if needed.

David Barnes  
Academic Publications and Curriculum Coordinator