Members (those present in bold, * indicates voting member):

<table>
<thead>
<tr>
<th>Steve Shook, Chair*</th>
<th>Kalynn Hanley*</th>
<th>Renee Love*</th>
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<tr>
<td>Lindsey Brown</td>
<td>Georgia Harrison*</td>
<td>Mike McCollough*</td>
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<td>Stacey Doumit*</td>
<td>Kyle Howerton*</td>
<td>Dean Panttaja</td>
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<td>Hanwen Dong*</td>
<td>Stacy Isenbarger*</td>
<td>David Paul*</td>
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<td>Gwen Gorzelsky</td>
<td>Emad Kassem*</td>
<td>Francesca Sammarruca</td>
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<td>Hector Guerrero*</td>
<td>Jerry Long*</td>
<td>Jared Sherman*</td>
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Guests Present: Rebecca Frost, Steve Stubbs, Trevor White, Annette Folwell, Kristine Levan, Ginger Sorensen, Charles Tibbals, Joseph De Angelis, Tara McDonald, Sarah Campbell, Christopher McIntosh, Eric Wolbrecht, Jason Barnes, Geoffrey Heeren, Robin Johnson, Katherine Lee, Charles Goebel, Kristen Pomerantz, Shenghan Xu, Vibhav Durgesh

I. Chairperson Steve Shook called the meeting to order at 3:30 pm.

II. Announcements and Communications
Steve Shook asked that the topic of Rolling Deadlines be put on next week’s agenda.

III. The minutes from the October 10, 2022 meeting were approved as disseminated.

IV. Old Business

**UCC Agenda number: UCC-23-005**
**Items under consideration:** ME 466
**Speaker:** Vibhav Durgesh
**Discussion:** Course has been run as special topic previously.
**Outcome:** Approved

**UCC Agenda number: UCC-23-005**
**Items under consideration:** ME 201
**Speaker:** Eric Wolbrecht
**Discussion:** Lindsey Brown noted that that these courses (201 and 401 – joint-listed) had different prerequisites. Joint-listed courses cannot have different prerequisites. She also noted that the courses were set up with a different amount of credits for repeatability purposes. Finally, she noted that it would be better if these courses were offered separately and not as joint-listed. Eric Wolbrecht said that these were for a club and he could set them up with instructor permission.
**Outcome:** Department will work to create two separate courses. Tabled until courses split out.

**UCC Agenda number: UCC-23-008**
**Items under consideration:** ORGS 255
Speaker: Annette Folwell  
Discussion: None  
Outcome: Approved

V. New Business

UCC Agenda number: UCC-23-016  
Items under consideration: AIST 435, 453, 454  
Speaker: Annette Folwell  
Discussion: None  
Outcome: Approved

UCC Agenda number: UCC-23-016  
Items under consideration: ANTH 444  
Speaker: Annette Folwell  
Discussion: None  
Outcome: Approved

UCC Agenda number: UCC-23-016  
Items under consideration: CRIM 439, 461, 462  
Speaker: Joseph De Angelis  
Discussion: None  
Outcome: Approved

UCC Agenda number: UCC-23-016  
Items under consideration: ENGL 101  
Speaker: Tara McDonald, Annette Folwell  
Discussion: Lindsey Brown asked if they were removing the prerequisites, Annette Folwell confirmed they were. Tara emphasized that the primary reason for the proposal was to change the grade mode to help their students as they move on to other institutions/grad schools. Lindsey suggested they add “appropriate placement” to the prerequisites.  
Outcome: Amended to add “appropriate placement” to the prerequisites and approved.

UCC Agenda number: UCC-23-016  
Items under consideration: FTV 122; JAMM 121, 122, 322, 323, 365, 367  
Speaker: Robin Johnson  
Discussion: Stacy Isenbarger asked if we could remove “recommended preparation: ability to type” from the course description for JAMM 121. Robin Johnson agreed.

Lindsey Brown asked if they wanted “C or better” to be a part of the prerequisite verbiage for JAMM 322 since it appeared that they removed it but kept it in the Banner prerequisites. Robin Johnson confirmed that “C or better” should be kept.
Steve Shook thought the course description for JAMM 365 was fairly significant and wondered if this should be a new course. Nobody else had this concern so no changes to this course were recommended.

**Outcome**: Amended to make the recommendations above for JAMM 121 and 322 and approved.

**UCC Agenda number**: UCC-23-016  
**Items under consideration**: ORGS 410; MUSH 321, 322; THE 463, 527  
**Speaker**: Annette Folwell, Leonard Garrison, Sarah Campbell  
**Discussion**: None  
**Outcome**: Approved

**UCC Agenda number**: UCC-23-016  
**Items under consideration**: FLEN 401, INTR 350, THE 412, THE 485  
**Speaker**: Annette Folwell, Sarah Campbell  
**Discussion**: Lindsey Brown asked if FLEN 401 might need to be subtitled. Annette Folwell explained that it did not.

Lindsey also recommended that the verbiage pertaining to the “actual” amount of hours of classroom time and scheduled activities for THE 412 should be changed to “approximate” hours, because these hours often change. Sarah agreed to this change.

Lindsey also asked if the title of THE 485 should be changed because it referred to a specific brand of software which could be changed in the future. Sarah Campbell noted that the software referred to in the title is an industry standard and it would look better on the students’ transcript so the title should not be changed.

**Outcome**: Amended to incorporate changes recommended for THE 412 and approved.

**UCC Agenda number**: UCC-23-017  
**Items under consideration**: EDCI 321, 408, 409  
**Speaker**: Kristen Pomerantz  
**Discussion**: Stacy Isenbarger was concerned there were too many corequisites for EDCI 408 and 409. Kristen Pomerantz explained that this was a block of courses and they needed to be taken together.

**Outcome**: Approved

**UCC Agenda number**: UCC-23-017  
**Items under consideration**: EDCI 546, 547  
**Speaker**: Kristen Pomerantz  
**Discussion**: Steve Shook was concerned that the course description for EDCI 546 was very long and wanted to ensure that was the intent. Kristen Pomerantz explained that was the intent.

**Outcome**: Approved

**UCC Agenda number**: UCC-23-018  
**Items under consideration**: ART 112, 121, 513; IAD 344; VTD 152, 154  
**Speaker**: Stacy Isenbarger
Discussion: None
Outcome: Approved

UCC Agenda number: UCC-23-019
Items under consideration: BIOL 115; CHEM 112; GEOL 309, 361, 498
Speaker: Renee Love
Discussion: Steve Shook noted that the 1st four sentences of the GEOL 361 course description were unneeded in a course description. Renee Love agreed.

Concerning GEOL 498, Lindsey Brown noted that it sounded like the department wanted to combine the Senior Thesis course with an internship. The GEOL Senior Thesis course was assigned a course number, 498, prior to the use of standard course numbers. 498 is the standard course number for internships. Lindsey suggested that holding off on this change until 4-digit course numbers were instituted, in approximately two years, and using GEOL 398 (internship) instead of GEOL 498.
Outcome: Amended to remove the 1st 4 sentences of the GEOL 361 course description and to remove any references to internships from the title and course description of GEOL 498. Approved.

UCC Agenda number: UCC-23-019
Items under consideration: PHYS 100, 100L, 211, 212, 213, 305, 321, 333, 341, 342, 371, 411
Speaker: Jason Barnes
Discussion: Stacy Isenbarg was concerned that the first sentence of the course description for PHYS 100 might dissuade students from taking the course because it’s immediately stating that they may not get credit for the course. Jason Barnes suggested the first sentence be moved to the end of the course description.
Outcome: Amended to move the first sentence of the course description of PHYS 100 from the beginning of the course description to the end and approved.

UCC Agenda number: UCC-23-019
Items under consideration: GEOG 525, 593; GEOL 310, 318
Speaker: Renee Love
Discussion: Lindsey Brown: GEOL 318 once existed as GEOL 470. Recommend we reactive 470 and make changes at the same time, including changing the course number to 318, because we’ll have the same course in the system twice, which is something we don’t want. Stacey Doumit had a concern that this course was being built around an instructor. Renee Love noted that there are actually several faculty members that could teach this course in the department.
Lindsey noted that GEOG 310 was listed as pass/fail and was wondering why. Renee said they are fine with a letter grade for the course.
Outcome: Amend to reactive GEOL 470 and update it to look like the current new course, GEOL 318. Also, update the grade mode of GEOG 310 from pass/fail to normal A-F. Approved.

UCC Agenda number: UCC-23-020
Items under consideration: FOR 444, 451; REM 407, 410
Speaker: Charles Goebel
Discussion: None
Outcome: Approved

UCC Agenda number: UCC-23-020
Items under consideration: FOR 460; FSP 200; NRS 201; FSP 425
Speaker: Charles Goebel
Discussion: Lindsey Brown asked if NRS 201 should be a 100 level course since the course is part of the Freshman cohort. Steve Shook explained that CNR has other 200 level courses for the Freshman cohort.
Outcome: Approved

UCC Agenda number: UCC-23-021
Items under consideration: AGEC 478; CLDR 420; ECDE 210, 410, 420; FCS 591
Speaker: Chris McIntosh, Trevor White
Discussion: Steve Shook asked if removing the lab credit from AGEC 478 would have an effect on the outcome of the degree. Chris said it would not.
Outcome: Approved

UCC Agenda number: UCC-23-022
Items under consideration: OM 370, 470
Speaker: Shenghan Xu
Discussion: Steve Shook was concerned that the course description seemed to be changed significantly. Does the teaching and learning outcomes change with that course description? Shenghan said the learning outcomes would not change.
Outcome: Approved

UCC Agenda number: UCC-23-023
Items under consideration: MEDS 507
Speaker: None
Discussion: None
Outcome: Approved

VI. Additional Questions or Discussion - None

VII. Chairperson Steve Shook closed the meeting at 4:55 pm. UCC will reconvene next Monday, October 24, 2022.

Ted Unzicker
UCC Secretary