

**UNIVERSITY CURRICULUM COMMITTEE**

Meeting #15, March 20, 2023

**Members (those present in bold; \* indicates voting member):**

**Steve Shook, Chair\***

Lindsey Brown

**Amin Ahmadzadeh\***

**Hanwen Dong\***

**Gwen Gorzelsky**

Hector Guerrero\*

**Kalynn Hanley\***

Georgia Harrison\*

**Kyle Howerton\***

**Stacy Isenbarger\***

**Emad Kassem\***

**Jerry Long\***

**Renee Love\***

**Jeff Bailey\***

**Dean Panttaja**

**David Paul\***

**Francesca Sammarruca**

Jared Sherman\*

**Guests Present:** Rebecca Frost, Brian K. Johnson, Andrew Scheef, Jerry McMurtry, Greg Lambeth, Barb Kirchmeier

I. Chairperson Steve Shook called the meeting to order at 3:30 pm.

II. Announcements and Communications

Sydney Beal is introduced as the new Academic Publications and Curriculum Coordinator and UCC Secretary.

III. The minutes from the March 6, 2023 meeting were approved.

IV. New Business

**UCC Agenda number:** UCC-23-061

**Items under consideration:** Edit ED 574

**Speakers:** Andrew Scheef

**Discussion:** Steve Shook summarized that the requested changes include increasing the course availability to Fall and Spring, changing the course name, and making the course available for distance learning. Andrew Scheef concurred with this summary.

**Outcome:** Approved

**UCC Agenda number:** UCC-23-062

**Items under consideration:** Edit ARCH/LARC 151

**Speaker:** Stacy Isenbarger

**Discussion:** Stacy explained that the two courses were separated previously, but they continued to be taught together, so they need to be combined as cross listed courses to reflect that teaching method. With this change, both courses will be counted for General Education credit.

**Outcome:** Approved

**UCC Agenda number:** UCC-23-063

**Items under consideration:** Edit Graduate Engineering Certificate

**Speaker:** Brian Johnson

**Discussion:** Steve Shook asked if this was an online certificate. Brian Johnson clarified that it is offered both in-person and online.

Gwen Gorzelsky then asked if we had any agreement or authorization from the state or state board to offer the certificate in-person to the Idaho Falls location since it is not in our regional area of responsibility. Brian John explained that since it was created 15 years ago, he's not sure if something was established at that point in time, but it has been an option for many years. He also added that they could remove the in-person option if needed.

Amin Ahmadzadeh questioned how the course changes would change the requirements for the special topics section. Brian Johnson clarified that this course was one elective option to fulfill the special topics section and that the changes were made primarily to adjust wording for clarity.

**Outcome:** Approved provisionally (with Gwen Gorzelsky ensuring the in-person classes offered at Idaho Falls are compliant with the state and state board)

**UCC Agenda number:** UCC-23-064

**Items under consideration:** Edit J-3-a, J-3-e, J-3-f, and J-3-g

**Speaker:** Dean Panttaja, Rebecca Frost

**Discussion:** Due to the previous decision to cross list ARCH and LARC 151, Stacy Iseberger requested to amend J-3-e to include LARC 151, which was approved. Jerry Long clarified that the changes didn't have a rationale included because the changes are to amend the catalog to make it consistent with USGE requirements, and Steve Shook agreed.

Amin Ahmadzadeh asked if the changes had been previously approved by other committees. Rebecca Frost explained that the courses have gone through the college curriculum committee and USGE previously and that these amendments are regulation changes.

**Outcome:** Approved

**UCC Agenda number:** UCC-23-064

**Items under consideration:** Edit 0-10-B

**Speaker:** Jerry McMurtry

**Discussion:** Jerry McMurtry explained that this certificate requires one course from U of I and more courses from other Idaho universities since none of the universities have the capacity to offer the certificate on their own with their current available courses. This wording change better reflects that.

**Outcome:** Approved

**UCC Agenda number:** UCC-23-064

**Items under consideration:** Edit NC-SARAH Catalog Policy

**Speaker:** Ted Unzicker

**Discussion:** Ted Unzicker explained that this is in place to ensure that students from other states are aware of licensure issues that may arise post-graduation (i.e. students receiving licensure from the University of Idaho that they can't use in their home state).

Steve Shook asked if the Registrar's office would be reaching out to these students, and Ted Unzicker explained that they don't have the expertise in the myriad of degrees to know when this may arise, so it will be up to the departments. Ted Unzicker also explained that this practice has already been in place, so this change is simply to formally add it to the catalog.

Francesca Sammarruca asked if there is a system in place for departments to be alerted to situations where students would need to be notified, and Ted Unzicker explained that there is a procedure in place.

Stacy Isenberger brought up a concern with the sentence "Any changes shall be reported to the Office of the Registrar and Office of the Provost by July 1" due to confusion and possible lack of accountability. In response, Steve Shook suggested prefacing the sentence with "The Provost's office will be contacting unit administrators, and unit administrators must respond to the Registrar's Office and the Provost's Office by July 1st." Rebecca Frost explained that it was written in this way due to state requirements, but the change in wording suggested by Steve Shook can still be added.

**Outcome:** Approved with verbiage change

**UCC Agenda number:** UCC-23-064

**Items under consideration:** Edit ISI policy in the U of I Catalog

**Speaker:** Barb Kirchmeier

**Discussion:** Barb Kirchmeier explained that this policy requires students to collect a signature from an academic advisor before registering for an Independent Study in Idaho course. They now feel the policy is no longer needed because the U of I is the only Idaho university that requires it and because it complicates the scheduling process for these students and advisors.

Amin Ahmadzadeh raised the concern that it may unknowingly cause issues (particularly credit issue) for students in the future because they didn't consult academic advisors first. Steve Shook shared this concern and added another question as to whether this will impact student enrollment for on-campus courses (such as a student taking an ISI course elsewhere rather than taking the same course on-campus due to the perception of the ISI course being easier).

In response to these questions, Barb Kirchmeier explained that as academic advisors, their role is to guide students, but the students are still able to enroll in the classes they want regardless of what their advisors tell them, so this policy only functions as another level of unnecessary control on this

specialized program. She also explained that the ISI courses are made through other universities, so whether they are easier would have to be taken up with those universities. She gave more information on the benefits of the program, such as flexibility in enrollment and completion.

Steve Shook asked if students are encouraged to talk to their academic advisors, and Barb Kirchmeier explained that they are and detailed the many places they advertise this information.

**Outcome:** Approved with one opposed

**UCC Agenda number:** UCC-23-065

**Items under consideration:** Edit Course Numbering

**Speaker:** Ted Unzicker

**Discussion:** Amin Ahmadzadeh felt the change was unnecessary and would create more difficulties for faculty and staff. Ted Unzicker explained that the change would take work to put into place, but it was a necessity due to the lack of numbers available for courses.

Jeff Bailey asked how the numbers could run out, and Rebecca Frost explained that course numbers can't be reused, even if the course is no longer active, due to the need to keep course numbers unique for historical value.

**Outcome:** Approved with one opposed

**UCC Agenda number:** UCC-23-065

**Items under consideration:** Counseling and Testing Name Change

**Speaker:** Gregory Lambeth

**Discussion:** Gregory Lambeth explained that the Counseling and Testing Center has become two separate entities due to their difference in missions, so after conducting various surveys and researching other universities, they decided to change their name to Counseling and Mental Health Center.

Francesca Sammaruca asked if they had the credentials to be a mental health center, and Gregory Lambeth confirmed that they are due to the licensures held by their staff.

**Outcome:** Approved

**UCC Agenda number:** UCC-23-065

**Items under consideration:** Master's Degree Credits

**Speaker:** Jerry McMurtry

**Discussion:** Jerry explained that this change is to clarify the language in the policy and help with student understanding now and in the future.

**Outcome:** Approved

VI. Additional Questions or Discussion - None

VII. Chairperson Steve Shook closed the meeting at 4:46 pm.

Ted Unzicker  
UCC Secretary