

University Curriculum Committee Meeting

Meeting #1, September 25, 2023

Members (those present in bold; * indicates a voting member):

Dave Paul, Chair*

Dean Panttaja

Francesca Sammarruca

Erin James*

Stacy Isenbarger*

Stacey Doumit*

Magdy Noguera*

Steve Shook*

Erkan Buzbas*

Emad Kassem*

Jerry Long*

Hanwen Dong*

Lindsey Brown

Beth Ropski

Emma Johnston

Nate Trachimowicz

Gwen Gorzelsky

Guests present: Ted Unzicker, Karen Wellman, Trevor White, Annette Folwell, Vibhav Durgesh, Ken Udas, Timothy Link, Robin Johnson, Terry Soule, Tyler Bland, Gabriel Potirniche

- I. Chairperson Dave Paul called the meeting to order at 3:30 pm.
- II. Announcements and Communications
- III. New Business

UCC Agenda Item Number: UCC-24-001

Item(s) Under Consideration: Overview of UCC's Role and Processes

Speaker: Ted Unzicker

Outcome: No vote needed: informational item only

UCC Agenda Item Number: UCC-24-002

Item(s) Under Consideration: Review of parliamentary procedures and standing rules

Speaker: Dave Paul

Outcome: No vote needed: informational item only

UCC Agenda Item Number: UCC-24-003

Item(s) Under Consideration: Edit MEDS 525, MEDS 518 and add MEDS 547

Speaker: Tyler Bland

Discussion: Dave Paul notified the committee that the MEDS 525 course was asked to be removed from the agenda, so it needed no further discussion. Dave Paul asked about learning outcomes on the MEDS 547 course and having a more detailed rationale. Tyler Bland explained that the only change was to change when the course was typically offered since it's a course that's already being taught. Dave requested that type of change be more clearly stated in the rationale section. Lindsey Brown and Ted Unzicker questioned why it was being submitted as a new course when it was just an edit to an existing course. Lindsey and Dave also noted that changing when a course was typically offered didn't require UCC approval.

There was a short discussion on the MEDS 525 course, and Tyler explained that the course was no longer taught. Stacey Doumit noted that the syllabus included with the MEDS 547 didn't use the correct course number in it, and Tyler planned to make the appropriate changes to fix it. Tyler suggested that the MEDS 518 name change be voted on and that the MEDS 547 course changes be discussed with the Registrar's Office.

Outcome: Approved unanimously

UCC Agenda Item Number: UCC-24-004

Item(s) Under Consideration: Edit COMM 410, JAMM 122, JAMM 252, JAMM 322, and JAMM 367

Speaker: Annette Folwell

Discussion: Dave detailed the changes for COMM 410 (including the addition of a new instructor, the edits to the course description, when it's typically offered) and clarified that some of the markup (including the change to distance education) was because it was the first time the course had been updated in CIM and was not a new change. Annette Folwell explained that was the case and the course had been taught via distance learning for over 12 years

Dave clarified that the only change to the JAMM 122 course was the deletion of a prerequisite, and Robin Johnson stated that was correct. Dave also asked for clarification on the JAMM 252 fee decrease, and Robin explained that was a newly submitted change (not a CIM error), but Lindsey Brown explained that the fee changes go through a different committee. Dave stated that the only change for JAMM 322 was the addition of a prerequisite, the only change for JAMM 367 was the deletion of a prerequisite, and Robin agreed.

Outcome: Approved unanimously

UCC Agenda Item Number: UCC-24-004

Item(s) Under Consideration: Edit PSYC 319

Speaker: Annette Folwell

Discussion: Annette explained that the changes to the course were to make it integrate more easily with the new Sustainability certificate. Dave detailed the changes for PSYC 319, explaining that the changes were having a prerequisite removed, changing when it is typically offered, and updating the CIM record to indicate that it was taught in Moscow. Annette clarified that the course should be available online

and in person, and Erin James added that the instructor currently teaches it in person but would like the option of teaching online. Stacy Isenbarger suggested that the course changes be approved with the addition of making the course available online.

Outcome: Approved unanimously

UCC Agenda Item Number: UCC-24-004

Item(s) Under Consideration: Edit INTR 498

Speaker: Annette Folwell

Discussion: Dave asked for clarification on the deletion of the course description, and Ted explained that the course was a standard course number, so they were likely removing a previously passed description in order to make the course more general. Lindsey further explained that some departments ask for a specific course description for standard course numbers (which has to be approved through UCC), but standard course numbers do not require course descriptions. Annette agreed with their explanation. Dave continued to review the changes by explaining that it was being changed to include an online option and asked for further clarification on the rationale. Annette clarified that the rationale explained the change Lindsey and Ted had provided further details on by making the course more general for a broad range of students.

Outcome: Approved unanimously

UCC Agenda Item Number: UCC-24-004

Item(s) Under Consideration: Edit Interdisciplinary Studies (BA or BS)

Speaker: Annette Folwell

Discussion: Annette explained that the changes submitted were largely language changes due to a change in the interdisciplinary program being overseen by the college. Dave also noted that the degree map does include 121 credits, and Lindsey suggested that one of the three credit elective slots be reduced to two to compensate for the extra credit. Stacy Isenbarger also suggested that the Gen Ed for science be changed from a variable 3-4 credits per the Gen Ed policy option in order to reach the desired 120 credits. Annette agreed to either change. Lindsey explained that this policy of including a three-credit elective in that term was likely done to keep the semester credit count around 15, which is considered a best practice where possible.

The changes also included adding an online option and making some course curriculum changes.

Outcome: Approved unanimously pending edit to degree map plan

UCC Agenda Item Number: UCC-24-005

Item(s) Under Consideration: Edit LAW 8600 and add LAW 9060, LAW 9165

Speaker: Karen Wellman

Discussion: Karen explained that the change to LAW 8600 was primarily to update the grading mode to an A/B/C/D/F scale rather than the +/-/I scale that Law uses with a few other updates that appear as new in CIM (typically offered, no fee, location of Moscow and Boise) without actually being new introductions to the course.

Lindsey asked for clarification on the credit variability aspect of LAW 9060, and Jerry Long explained that the course would be offered as either two or three credits depending on the Dean's assessment of professor availability each semester.

LAW 9165 was previously offered as a seminar course, so the proposal is for it to now be available as its own course.

Outcome: Approved unanimously

UCC Agenda Item Number: UCC-24-006

Item(s) Under Consideration: Edit Child Development (B.S.) and Early Childhood Development (B.S.)

Speaker: Trevor White

Discussion: The change includes adding a course that's still being processed in CIM (ECDE 401) and a few other Gen Ed courses as well as updating learning outcomes, as explained by Trevor White.

The changes for the Early Childhood Development B.S. includes deleting a course (ESP 300). Trevor added that the course should remain there and may have been deleted by mistake, possibly through a software error. Ted explained that it could be an issue of the course being inactive, but he planned to investigate the error after the meeting ended.

Dave mentioned an issue he saw with one of those courses needing to be updated to appear a three credit course rather than a two credit course as currently listed. Another aspect he brought up was the current standing of the degree map having 127 credits rather than the recommended 120. Lindsey asked if that number was due to accreditation, and Trevor explained that it was, and they've been working on cutting down that number for a couple years to make it more feasible for students to complete in a timely manner. Trevor also explained that it was his first time creating a degree map, so there may be errors due to that. A couple members pointed out places where there may have been errors with the number of credits given to certain courses, and Trevor planned on make those corrections after the program had been rolled back.

While addressing the roll back, Trevor added that the workflow had skipped the CALS college level. Lindsey apologized for the error and asked if he would like the program to be rolled back to the college level, which he agreed to.

Outcome: Child Development (B.S.) passed unanimously pending the approval of ECDE 401 and the review of the ESP 300 course; Early Childhood Development (B.S.) will be rolled back

UCC Agenda Item Number: UCC-24-006

Item(s) Under Consideration: Edit AGED 452, AGED 470, ATD 413, AVS 267, and FS 460; inactivate WR 507; and add WR 518 and WR 519

Speaker: Stacey Doumit, Timothy Link

Discussion: AGED 452 had submitted changes for a change of prerequisite and corequisites and a CIM update for when it was typically offered and having no additional fee. AGED 470 had changes for its prerequisites, a CIM update on the currently used location, and edits for the assessment section. Lindsey requested that the AGED 470 description be edited to remove the "1 credit" section so that it could be parsed correctly into the catalog. Stacey Doumit said that it wasn't her course, but she didn't think the professor would care about that change. Steve asked a question how courses requiring a "C" in a prerequisite course works, and Lindsey explained how that process functioned within the Banner system.

The changes for the ATD 413 course included a title change, a change in the course description, and a fee change (which did not need to be addressed by UCC).

AVS 267 had a change in the course description, a deletion and addition to the prerequisites, and an update to the "typically offered" section. Erin James asked a question concerning how the lab appeared in the course description and if that type of description was typical, and Stacey Doumit and Stacy Isenbarger both explained that it was a common practice in their colleges.

FS 460 had changes to the prerequisites, when the course was typically offered, and where the course was offered. Stacey explained that it was a course that had fallen into dormancy by mistake, so the edits were made to bring it back and update it.

Lindsey mentioned that the WR 518 course description was rather lengthy. Stacy Isenbarger asked for some clarification on the past workflow timeline for the course. Timothy explained the process it underwent due to a needed correction of learning outcomes and a discussion of whether it would be considered a workshop or a standard course (ultimately deciding on a standard course due to the content). Dave asked Lindsey if the length of the description would be a problem, and she explained that because the catalog is maintained electronically, it wasn't a problem, but it could become an issue by making it impossible for the professor to be flexible with their material in the future. Stacy and Steve both offered suggestions on how to condense the description, and Dave suggested sending it back for edits.

There was a short discussion on whether or not a syllabus was needed. Dave concluded that a syllabus may be needed by the college approval level, but it wouldn't be something that UCC reviewed. Erin suggested a change to cut some of the course description in WR 519 to simplify it. Lindsey recommended cutting specific software program names under the course description to allow greater approval flexibility in the future. Erin suggested removing "Lectures will mainly focus on demonstrating" and "using HSPF for agricultural and snow dominated watersheds" from the course description, and Timothy agreed with the changes.

Outcome: All approved unanimously with the description changes to WR 519 and apart from WR 518, which will be sent back pending course description edits

UCC Agenda Item Number: UCC-24-007

Item(s) Under Consideration: Edit CE 215 and ME 290, reactivate CS 401, and inactivate CYB 331

Speaker: Gabriel Potirniche, Terry Soule

Discussion: The CE 215 changes included a change in the prerequisites and corequisites. ME 290 submitted changes for a name change and a change in the course number. Steve Shook asked if lowering the course number from a 300-level course to a 200-level course would cause issues with the amount of upper division courses needed, and Lindsey asked for further information on why a new course number was needed. Gabriel Potirniche explained that the change in course number was necessary based on how their program requirements fit in the CIM and Banner system. Lindsey also added that the Mechanical Engineering program never had a shortage of upper division courses, so the change shouldn't cause any issues. After a brief review, Lindsey concluded that the numbers did match up.

Terry Soule explained why the CS 401 course needed to be reactivated by detailing why it was originally deleted (created too much overlap between this course and other seminar course) and their realization that they needed this course to be required for students because it covered certain information on ethics and legality that is required for their accreditation. Lindsey ensured that it was acceptable for the "1 credit" section to be removed from the course description to avoid information duplication in the catalog, and Terry agreed.

Outcome: Approved unanimously