

## University Curriculum Committee Meeting

Meeting #2, October 2, 2023

**Members (those present in bold; \* indicates a voting member):**

**Dave Paul, Chair\***

**Dean Panttaja**

**Francesca Sammaruca**

**Erin James\***

**Stacy Isenbarger\***

Stacey Doumit\* (**Erin Chapman** standing in for CALS)

**Magdy Noguera\***

Manoj Shrestha\*

**Steve Shook\***

**Erkan Buzbas\***

**Emad Kassem\***

**Jerry Long\***

**Hanwen Dong\***

Lindsey Brown

**Emma Johnston**

Nate Trachimowicz

**Gwen Gorzelsky**

**Guests present:** Ted Unzicker, Trevor White, Annette Folwell, Ken Udas, Terry Soule, Gabriel Potirniche, Rebecca Frost, Leonard Garrison, Alexandra Teague, Brenda Schroeder

- I. Chairperson Dave Paul called the meeting to order at 3:30 pm.
- II. Announcements and Communications
- III. New Business

**UCC Agenda Item Number:** UCC-24-008

**Item(s) Under Consideration:** Edit ENGL 316

**Speaker:** Dave Paul

**Discussion:** The request proposed that the course description be updated to better fit within the sustainability certificate.

**Outcome:** Approved unanimously

**UCC Agenda Item Number:** UCC-24-008

**Item(s) Under Consideration:** Edit ENGL 329, 366, 382, 383, 385, and 486

**Speaker:** Dave Paul

**Discussion:** These courses all added subtitles and repeatability. While reviewing these courses, Steve Shook mentioned that the Assessment and Rationale section was sparsely filled out and asked if a summarization of learning outcomes was relevant or used by anyone. He expressed concern that it was a needless step for proposal authors to go through, which Stacy Isenbarger agreed with. Dean Panttaja clarified that the section is used, but it is more often looked at when there is a proposal for a new course or program. Dave asked if this topic should be discussed at the end of the meeting, and all committee members agreed.

**Outcome:** Approved unanimously

**UCC Agenda Item Number:** UCC-24-008

**Item(s) Under Consideration:** Edit ENGL 391, 392, 393, 491, 492, and 493

**Speaker:** Alexandra Teague

**Discussion:** These proposals requested adding subtitles, changing the course descriptions, and updating the prerequisites.

**Outcome:** Approved unanimously

**UCC Agenda Item Number:** UCC-24-008

**Item(s) Under Consideration:** Edit ANTH 409, SOC 340, SOC 423, SOC 465

**Speaker:** Dave Paul

**Discussion:** The ANTH 409 proposal was to increase the credit limit to 15 credits and make it repeatable. SOC 340 had a change in the course description and when it was offered. SOC 423 requested a change to the course name, course description, and when it is offered. SOC 465 requested an update to the course description and the prerequisite.

**Outcome:** Approved unanimously

**UCC Agenda Item Number:** UCC-24-008

**Item(s) Under Consideration:** Edit SPAN 424 and 426

**Speaker:** Annetee Folwell

**Discussion:** These course proposals requested a change in prerequisites to eliminate a prerequisite that was no longer offered and replace it with another course. They also changed when the course was typically offered.

Jerry Long asked how the change in prerequisites will change the way the course is being taught. Annette Folwell explained that the department has struggled with getting students to enroll in the previous prerequisite, so the course was not being taught regularly. By changing it, they're able to have a prerequisite that they offer more consistently. Erin James had a correspondence with the proposal author (Ashley Kerr), who further explained that the change in prerequisites had been made a few years ago, but due to staffing shortages, they would like it to return to the previously required prerequisites, which also matches the prerequisites needed for other Spanish upper division courses. Erin further explained that when talking with Ashley, her understanding of the changes was that the courses were

not changing their course material, but the changes helped the SPAN 424 and 426 courses better align with the other SPAN upper division courses to make them more consistent.

**Outcome:** Approved unanimously

**UCC Agenda Item Number:** UCC-24-008

**Item(s) Under Consideration:** Edit MUSC 139 and 140

**Speaker:** Leonard Garrison

**Discussion:** The changes proposed removing a corequisite and updating when it was typically offered. Leonard Garrison clarified that they weren't changing when it was typically offered, so Dave concluded that it was likely a CIM error.

**Outcome:** Approved unanimously

**UCC Agenda Item Number:** UCC-24-008

**Item(s) Under Consideration:** Inactivate ENGL 571, 572, 573, 581, 582, and 583 and add ENGL 584, ENGL 585, and MUSC 406

**Speaker:** Alexandra Teague

**Discussion:** These changes were made to make the courses less genre focused, so ENGL 584 and 585 were created to replace the inactivated courses. They also ensured that ENGL 584 and 585 had subtitles and were repeatable so that students could take them multiple times under different topics. Magdy Noguera noted that the ENGL 584 proposal included a description explaining that it was replacing ENGL 581, 582, and 583, but that same justification information is not included in ENGL 585, though it too is replacing courses (ENGL 571, 572, and 573). Ted Unzicker said that this information would be documented in the meeting minutes, and Stacy Isenbarger also noted that the information was included in the ENGL 585 course under the equivalent course section.

**Outcome:** Approved unanimously

**UCC Agenda Item Number:** UCC-24-008

**Item(s) Under Consideration:** Inactivate ENGL 487

**Speaker:** Dave Paul

**Discussion:** No discussion

**Outcome:** Approved unanimously

**UCC Agenda Item Number:** UCC-24-009

**Item(s) Under Consideration:** Edit BE 441

**Speaker:** Gabriel Potirniche

**Discussion:** This proposal included a change in the course name, description, number of credits, prerequisites, and when it is typically offered. Jerry Long asked if the replacement prerequisite addressed the same material and how the course material in CYB 330 would be altered due to that change. Gabriel Potirniche said the new prerequisite had different material, and Jerry expressed concern that a student would now no longer be adequately prepared for the BE 441 course. After a brief discussion, it was decided that the proposal would be tabled until the change in prerequisite was sufficiently addressed in the rationale.

**Outcome:** Tabled

**UCC Agenda Item Number:** UCC-24-009

**Item(s) Under Consideration:** Edit CYB 330

**Speaker:** Gabriel Potirniche

**Discussion:** The course proposal requested a change in the title and the prereq or coreq section as well as when it was typically offered and where students could attend in person. Dave clarified that the proposal was correct in presenting the course as a face-to-face option for Moscow, Coeur d'Alene, and Idaho Falls, which Gabriel explained was correct due to the way they taught the course via video conference at the three campuses without another online option.

Gabriel also explained that there should be no new courses in the prereq or coreq section, which Emad Kassem agreed with (the addition was added by mistake due to a misunderstanding of the CIM form). Stacy asked if the CIM form could be changed to make the prereq or coreq section clearer. After a brief discussion, Ted explained that we could discuss the issue in greater detail in the Registrar's Office to see if there's a solution that addresses the concern.

**Outcome:** Approved unanimously with edit to the prereq or coreq section

**UCC Agenda Item Number:** UCC-24-009

**Item(s) Under Consideration:** Edit ENGR 215 and ME 341

**Speaker:** Gabriel Potirniche

**Discussion:** The ENGR 215 course had a change in subject code and course number. Gabriel explained that the former department no longer exists, so the course is now being placed under the general engineering subject code. ME 341 had a change in prerequisite to remove a redundancy (with ME 301 already being part of the required certification) and in the course description. Stacy asked if the students were aware of what the required certification was or if students would need more information. Gabriel said that yes, they were aware because they had to read through and sign a document before entering the program, and information about that certificate was included. Stacy asked that in the future, the term "certificate" be clarified in future proposals to ensure clearer understanding of their department's procedures. Ted and Gabriel both clarified that information about the certification is included in the catalog, and Gabriel further said that he would convey that perspective to his colleagues.

**Outcome:** Approved unanimously

**UCC Agenda Item Number:** UCC-24-009

**Item(s) Under Consideration:** Edit ME 529

**Speaker:** Gabriel Potirniche

**Discussion:** The committee was confused by the course description due to the different interpretations caused by the grammatical errors. Due to this, the request was tabled.

**Outcome:** Tabled

**UCC Agenda Item Number:** UCC-24-009

**Item(s) Under Consideration:** Reactivate CHE 415 and CE 473

**Speaker:** Gabriel Potirniche

**Discussion:** The CHE 415 course was being reactivated and had some minor edits that included updating the department and when it was typically offered. The CE 473 proposal caused some confusion due to being reactivated from dormancy rather than inactivation. Ted Unzicker explained the difference between the two terms and why a miscellaneous form was required over a course form.

**Outcome:** Approved unanimously

**UCC Agenda Item Number:** UCC-24-009

**Item(s) Under Consideration:** Add CS 488 and ENGR 212

**Speaker:** Gabriel Potirniche

**Discussion:** CS 488 was previously offered as a special topics course, and the request was to now make it available as its own course. The ENGR 212 course is being offered as a general college course rather than having multiple specific department courses on the same topic. Jerry asked what would happen to the previously offered courses, and Gabriel explained that they would naturally be inactivated since they will no longer be offered.

**Outcome:** Approved unanimously

**UCC Agenda Item Number:** UCC-24-010

**Item(s) Under Consideration:** Edit FIRE 202, 254, 284, and 290

**Speaker:** Steve Shook

**Discussion:** FIRE 202, 284, and 290 all had changes in the number of credits, when they are being offered, and where they are offered (moving to online). FIRE 254 had changes to when it is being offered, where it is being offered (online only), and removing the prereq or coreq. Steve explained that these changes were made to lower the number of courses needed to complete the A.S. degree from 74 credits to 60 to reduce student workload per the State Board's request.

**Outcome:** Approved unanimously

**UCC Agenda Item Number:** UCC-24-010

**Item(s) Under Consideration:** Edit FIRE 321 and FOR 201, 236, 460, and 501

**Speaker:** Steve Shook

**Discussion:** The FIRE 321 proposal had a change to the course description, the course outline and description section, the learning outcomes, and when it is typically offered. The FOR 201 proposal had a change in credits and changing when it is offered to summer. Erin James clarified that the fee wasn't new, and Dave said that since another group looks at fees, UCC doesn't need to look over that section. FOR 236 had a change in the course title and course description, and FOR 460 had changes to the course description and when it was typically offered.

Magdy noted that the FOR 460 had a syllabus labelled under a different course number (504), and Steve explained that the course had previously been offered as a special topics course, hence the error in label.

The FOR 501 proposal had changes to the course description, learning outcomes, and when it is typically offered.

**Outcome:** Approved unanimously

**UCC Agenda Item Number:** UCC-24-011

**Item(s) Under Consideration:** Review 2024-2025 Final Exam Schedule

**Speaker:** Ted Unzicker

**Discussion:** There was no debate on approving the schedule itself; however, Ted asked if this was something that needed to be approved by UCC in the future since it changed very little from year to year (each test date pushed forward one day). Francesca Sammaruca added that it was something that was also approved by Faculty Senate, so Ted concluded that it should continue to be seen by UCC.

**Outcome:** Approved unanimously

**UCC Agenda Item Number:** UCC-24-011

**Item(s) Under Consideration:** Review student petition for approval of credit

**Speaker:** Rebecca Frost

**Discussion:** Steve asked why this was something UCC needed to see since the school is accredited. Rebecca explained that the school was accredited in 2020, but the requested student credits were from 2017-2018. She further explained that the miscellaneous proposal form included information on what courses the student took and which courses the U of I departments deemed them to be equivalent to. Jerry asked if there was documentation on this process to ensure he hadn't missed anything in the proposal, and Rebecca offered to show her records of the correspondence and syllabi upon request.

**Outcome:** Approved unanimously

**UCC Agenda Item Number:** UCC-24-012

**Item(s) Under Consideration:** Edit ATD 124, 224, 324, 325, 327, 328, and 339

**Speaker:** Trevor White

**Discussion:** These courses all had name changes that added "Studio" to the course title. Trevor White explained that they had always been studio courses, but upon an external review, it was recommended that they added that to the course titles to better illustrate how many studio courses are included in the curriculum.

**Outcome:** Approved unanimously

**UCC Agenda Item Number:** UCC-24-012

**Item(s) Under Consideration:** Add ECDE 401, FN 425, and EPPN 100

**Speaker:** Trevor White and Brenda Schroeder

**Discussion:** The ECDE 401 proposal is a new course that divides a previous course into its seminar and internship components to better mirror the structure of the Education program. Jerry asked if this changed the credit load at all, and Trevor clarified that it would remain the same.

Brenda Schroeder explained that the EPPN 100 course would give incoming students a better understanding of where they can go with their degree. She added that it could potentially be added to the sustainability certificate, and Jerry clarified that it was not being added solely as an option for the sustainability certificate, to which Brenda agreed. She also added that the description relating the course to the sustainability certificate was more to indicate that the conversation on that topic had occurred, not that it was a requirement for the course.

Steve Shook also pointed out that the rationale seemed to indicate that the course may revolve too solely around a particular professor, which may cause issues if that professor leaves. Brenda explained that the course would be a revolving course taught by four different faculty members.

**Outcome:** Approved unanimously

**UCC Agenda Item Number:** UCC-24-013

**Item(s) Under Consideration:** Add MEDS 548 and 549

**Speaker:** Dave Paul

**Discussion:** These courses were added due to a change in curriculum from the University of Washington.

**Outcome:** Approved unanimously

IV. Additional questions or discussion – The committee returned to the topic of editing the Assessment and Rationale section of the CIM forms. Jerry said he supported keeping the section to provide the committee with a better understanding of how the new programs and courses relate to their individual learning outcomes. Stacy added that it may be good to have that information for accreditation purposes but suggested that this section be edited or removed in the future to decrease

professor workload. Jerry said that having this field provides professors a chance to re-evaluate existing courses' assessment practices when submitting new changes. Steve read an assessment included in an approved course (SOC 423) and said that their explanation was not clear, to which Dave agreed. Stacy suggested changing the phrasing of that section to address the committee's concerns but putting it into practice next year so that proposals currently in workflow are not expected to be held to a newly placed standard. Steve added that there could be ways to make the process easier for professors, such as making the textbox into checkboxes instead. Jerry also said that the assessments methods should correlate with the learning outcomes, and Gwen Gorzelsky added that having that in the CIM form may make the professor's approval process easier when the proposals go further through workflow. Ted said that if the Registrar's Office is given specific language as to the changes the UCC would like, they can request that edit to the software provider (CourseLeaf). Dean then added that he would discuss the ideas with Gwen and come up with solutions of how to make that section of CIM more effective.

V. Chairperson Dave Paul closed the meeting at 5:01 pm.

Sydney Beal  
UCC Secretary