

University Curriculum Committee Meeting

Meeting #4, October 7, 2024

Members (those present in bold; * indicates a voting member):

Erin James, Chair*

Barb Kirchmeier

Francesca Sammarruca

Dave Paul*

Stacy Isenbarger*

Stacey Doumit*

Young Park*

Dan Cordon*

Steve Shook, Substitute Chair*

Erkan Buzbas*

Norman Lee*

Mark Adams*

Derrick Phillips*

Dwaine Hubbard

Paul Tietz*

Anya Zuercher*

Gwen Gorzelsky

Guests present: Ted Unzicker, Rebecca Frost, Annette Folwell, Florian Justwan, Javier Rodriquez, Sean Butterfield, Katherine Ball, My Groza, Dwaine Carver, Eric Mittelstaedt, Jean-Marc Gauthier, Mark Groza, Ashley Cetnar, Leontina Hormel, Aliza Cover, and Sanjay Sisodiya

- I. Steve Shook called the meeting to order at 3:30 pm.
- II. September 30, 2024 minutes were approved.
- III. Announcements and Communications
- IV. New Business

UCC Agenda Item Number: UCC-25-015

Item(s) Under Consideration: Add BUS 2100, 2200, and 2300

Speaker: Steve Shook

Discussion: These were all one-credit courses being proposed to aid in student success.

Outcome: Approved unanimously

UCC Agenda Item Number: UCC-25-015

Item(s) Under Consideration: Add BUS 2530

Speaker: Steve Shook

Discussion: This three-credit statistics course was proposed to be added to the Business Administration BBA.

Outcome: Approved unanimously

UCC Agenda Item Number: UCC-25-015

Item(s) Under Consideration: Edit Business Administration (BBA)

Speaker: Mark Groza

Discussion: The Business Administration (BBA) program was also discussed, which includes five core business courses and an alternative course. The program no longer requires Math 1143. The conversation ended with a discussion on the financial model of the BBA degree, with concerns raised by Dave Paul about how their program (which includes embedded certificates) counts in the University of Idaho budget model. Erkan also discussed the enrollment figures and potential manipulation of numbers in certain programs. Mark explained that the program uses a separate type of financial model, so it does not impact the University of Idaho budget model.

A question was raised about the removal of MATH 1143 from the program. Erkan Buzbus said that other courses that could satisfy the Gen Ed requirement (i.e. MATH 1123), but they aren't currently offered online. Barbara Kierchmeier explained that offering more math options to fulfill this requirement would be beneficial to help students progress through this degree.

Outcome: Approved unanimously

UCC Agenda Item Number: UCC-25-015

Item(s) Under Consideration: Edit Business Leadership Undergraduate Academic Certificate

Speaker: Steve Shook

Discussion: A minor change in curriculum was requested.

Outcome: Approved unanimously

UCC Agenda Item Number: UCC-25-015

Item(s) Under Consideration: Edit CBE Common Requirements

Speaker: Sanjay Sisodiya

Discussion: This proposal added the previously approved BUS 2100, 2200, and 2300 to the CBE requirements and removed a course from the requirements to being an elective course.

Outcome: Approved unanimously

UCC Agenda Item Number: UCC-25-015

Item(s) Under Consideration: Edit Technical Program Management Undergraduate Academic Certificate and Enterprise Systems Integration Undergraduate Academic Certificate

Speaker: Mya Groza

Discussion: These proposals detailed minor curriculum changes to accommodate dropped courses. Steve asked about the dropped courses because they still appeared in the catalog. Mya explained that they had proposals in progress to drop them as part of an upcoming program and subject prefix change.

Outcome: Approved unanimously

UCC Agenda Item Number: UCC-25-016

Item(s) Under Consideration: Edit ARCH 2540, 3420, 4540, 5520, and ART 2610

Speaker: Stacy Isenbarger

Discussion: These proposals included minor changes in descriptions, number changes, and locations.

Outcome: Approved unanimously

UCC Agenda Item Number: UCC-25-016

Item(s) Under Consideration: Edit ART 3700, 3730, 5150, 5160, and 5210

Speaker: Stacy Isenbarger

Discussion: These proposals included minor changes to the repeatability of the courses, a minor title change, and changes in subtitles.

Outcome: Approved unanimously

UCC Agenda Item Number: UCC-25-016

Item(s) Under Consideration: Edit IAD 2310, 2440, 3510, and 3520

Speaker: Stacy Isenbarger

Discussion: These proposals included minor changes to the titles, descriptions, and when the courses are typically offered.

Outcome: Approved unanimously

UCC Agenda Item Number: UCC-25-016

Item(s) Under Consideration: Edit IAD 4100 and 4510

Speaker: Stacy Isenbarger

Discussion: The proposals included changes to when the courses were typically offered and the course descriptions.

Outcome: Approved unanimously with edit to the syllabi for AIST 4111 and AIST 4112

UCC Agenda Item Number: UCC-25-016

Item(s) Under Consideration: Edit VTD 1510, 1530, 2010, and 3010

Speaker: Steve Shook

Discussion: The proposals included minor changes to the course descriptions (removing the recommended preparation text) and when the course is typically offered.

Outcome: Approved unanimously

UCC Agenda Item Number: UCC-25-016

Item(s) Under Consideration: Add ARCH 4170, 4330, 4370, 5440, ART 5220, and CAA 5010

Speaker: Dwaine Carver

Discussion: Steve raised a question about the in-person locations for the ARCH 4330 course. Dwaine explained that it was an online course, so it could be taken anywhere. To make this clearer in the CIM proposal, it was decided that the Coeur d'Alene and Idaho Falls locations would be removed since it was already marked as an online course since previous in-person students have only included the Boise or Moscow campuses.

Dave Paul raised a concern about the learning outcome section and requested additional details on how the learning outcomes would be achieved. Stacy planned to work with Sydney to add more information outside of the meeting, but the committee decided that the proposal could still be approved with the existing information, as this information was already included in the attached course syllabus.

Outcome: Approved unanimously with edits

UCC Agenda Item Number: UCC-25-016

Item(s) Under Consideration: Edit Landscape Architecture Minor

Speaker: Stacy Isenbarger

Discussion: Steve expressed concern about the vagueness of the change description, as the course changes were particularly difficult to parse out due to the four-digit course number changes. Stacy explained that this proposal was a clean-up due to previous glitches within programs and with the

program's degree audits. Steve said that his concern was that these were living historical documents, and it may be difficult to read as is.

Outcome: Rolled back for more details to the description of change section

UCC Agenda Item Number: UCC-25-017

Item(s) Under Consideration: Edit BCB 4200, GEOG 5910, GEOL 3090, GEOL 3610, MATH 1080, and PHYS 1111

Speaker: Eric Mittelstaedt

Discussion: These proposals included changes in course descriptions, addition of joint listings, when they're offered, and where they are offered. Dave Paul asked about how learning outcomes are assessed for the GEOL 3610 course, and Eric Mittelstaedt explained that the learning outcomes hadn't been updated as part of the proposal, so that section contained old information. Dave suggested that the text be replaced with "learning outcomes did not change" to reflect this.

Stacey Doumit noted the change in course description for MATH 1080 and asked if this would impact transfer credits. Erkan Buzbus explained that it would not.

Outcome: Approved unanimously with edit

UCC Agenda Item Number: UCC-25-017

Item(s) Under Consideration: Add GEOL 3050

Speaker: Steve Shook

Discussion: No discussion needed.

Outcome: Approved unanimously

UCC Agenda Item Number: UCC-25-017

Item(s) Under Consideration: Add MATH 2020

Speaker: Steve Shook

Discussion: Steve noted the line in the rationale regarding the course's goal to aid in ending faculty advising and raised concerns about the inconsistency in faculty advising responsibilities. He pointed out that some colleges were not following the Faculty Handbook's (FSH) guidelines on advising, which is a crucial part of the annual evaluation process and promotion tenure. Some members suggested that the FSH needs to be revised to align with the current practices in different colleges. Francesca agreed that the current situation was inconsistent and suggested bringing the issue to the Faculty Affairs Committee for revision and reevaluation. Stacy Isenbarger also questioned the necessity of a seminar for majors being repeatable for credit four times, suggesting that it might not be necessary for the course's intended purpose. Erkan explained that the goal was for students to have the opportunity to take it multiple times to hear insights in different areas of study but agreed that four may be excessive.

After a brief discussion, the group decided to roll back the course to ask for more details on the course's repeatability (including why it could be taken up to four times) and why the standard seminar number wasn't used. They also suggested starting conversations to clarify the definition of advising and its role in student mentoring, with some members stating that this course shouldn't be penalized because of the unclear nature of advising in the FSH.

Outcome: Rolled back for further information and due to rationale concerns

UCC Agenda Item Number: UCC-25-017

Item(s) Under Consideration: Edit Physics BS and Statistics Graduate Academic Certificate

Speaker: Erkan Buzbus and Francesca Sammarruca

Discussion: These proposals included minor curriculum changes for increased flexibility.

Outcome: Approved unanimously

UCC Agenda Item Number: UCC-25-018

Item(s) Under Consideration: Reactivate SOC 4260, and 4310

Speaker: Steve Shook

Discussion: These proposals included reactivations and minor updates in titles and course descriptions.

Outcome: Approved unanimously

UCC Agenda Item Number: UCC-25-018

Item(s) Under Consideration: Edit SOC 4330, 4430, and 4450, INTR 4010, and THE 4520

Speaker: Steve Shook

Discussion: These proposals included minor changes in course numbers, descriptions, credit amount, locations, and cooperative status.

Outcome: Approved unanimously

UCC Agenda Item Number: UCC-25-018

Item(s) Under Consideration: Add MUSC 4200, MUSH 5120, and MUSH 5130

Speaker: Sean Butterfield and Javier Rodriguez

Discussion: Dave noted the lack of methods included in the learning objectives section and requested additional information be added, which Sean and the Registrar's Office planned to complete outside of the meeting by copying over the information from the attached syllabus.

The committee discussed the variability in what could be viewed as learning objectives for this section of CIM. Dave highlighted the need for consistency in how things are matched, and Stacy suggested that the committee should clarify their phrasing if a more nuanced and detailed answer is expected, suggesting that examples or language to answering the prompt in CIM be provided. Mark Adams also pointed out the issue of expectations not being explicitly stated, which can cause difficulties in reviewing proposals. Steve noted that other parts of the form are often not answered in their entirety, which can also add to reviewing strain on committee members. Stacy stressed the need for sustainability in their work, suggesting that they should think about how to avoid redundancy to minimize faculty burnout. After a discussion, the committee decided to have a more in-depth conversation on the CIM form later. Gwen offered to facilitate a discussion with Christine Slater to provide further perspective on these issues.

Outcome: Approved unanimously with edit

UCC Agenda Item Number: UCC-25-018

Item(s) Under Consideration: Edit Public Administration MPA

Speaker: Steve Shook

Discussion: This proposal increased the number of credits from each program that can be counted twice.

Outcome: Approved unanimously

UCC Agenda Item Number: UCC-25-019

Item(s) Under Consideration: Edit LAW 8500

Speaker: Steve Shook

Discussion: This proposal featured minor changes to the prerequisites and when/where the course is available.

Outcome: Approved unanimously

UCC Agenda Item Number: UCC-25-019

Item(s) Under Consideration: Add LAW 9755, 9896, and 9954

Speaker: Katherine Ball

Discussion: Steve asked if “course” was needed in the title of LAW 9755, as this change would make it more consistent with catalog standards. Katherine said the word was originally added to convey that additional in-class work is required along with the externship portion, but since it’s a course and the instructor could convey that expectation, she was fine with removing it from the title.

Outcome: Approved unanimously

UCC Agenda Item Number: UCC-25-020

Item(s) Under Consideration: Review approval of credit from non-regionally accredited school

Speaker: Rebecca Frost

Discussion: The committee discussed a request for approval of non-regionally accredited coursework from Multnomah Bible College. The college has since changed its name and been regionally accredited since 2001 but was not accredited at the time the courses were taken. Stacy expressed some concerns about the accreditation status and when the school was accredited. She requested additional information on the process of approving transfer courses. Rebecca clarified the process and explained that transfer courses often come in as 000 courses and can be brought in as special topics. She also mentioned that she works with students to obtain syllabi and department chairs make the determination of what courses to accept. She also explained that approval of this proposal would only apply to this student, not any student coming in from this university. Dan Cordon noted a small error in the memo, and Rebecca planned to edit it to contain the correct information.

Outcome: Approved unanimously

Substitute Chair Steve Shook closed the meeting at 4:45 pm.

Sydney Beal-Coles
UCC Secretary